

Seattle Community Services Division Director's Records, 1980-1989

Overview of the Collection

Creator	Seattle (Wash.). Human Services Dept.
Title	Seattle Community Services Division Director's Records
Dates	1980-1989 (inclusive) 1980 1989 1984-1987 (bulk) 1984 1987
Quantity	5.8 cubic feet, (15 boxes)
Collection Number	3625-01
Summary	Records of a Division concerned with the needs and problems of low-income and disadvantaged Seattle citizens.
Repository	Seattle Municipal Archives Seattle Municipal Archives Office of the City Clerk City of Seattle PO Box 94728 98124-4728 Seattle, WA Telephone: 206-233-7807 Fax: 206-386-9025 archives@seattle.gov
Access Restrictions	Records are open to the public.
Languages	English
Sponsor	Funding for processing this record series was provided through a grant from the National Historical Publications and Records Commission.

Historical Note

An Office of Human Resources was established in 1971 in the Executive Department to develop, implement, and manage social services for low-income and disadvantaged residents of Seattle. In 1973 it was replaced by the Department of Human Resources. Department of Human Resources administered family and youth services programs, senior citizen services, community service activities, the Seattle Veterans Action Center, and the Comprehensive Residential Weatherization Program. Federal, state, and local grants comprised two-thirds of the department's operating budget. Passage of the 1986 Low Income Housing Levy increased the City's funding and policy role in housing issues. In 1991, the agency name was changed to the Department of Human Services. A year later, the Department of Housing and Human Services was created, incorporating the City housing programs and Community Development Block Grant administration from the recently abolished Department of Community Development. DHHS programs included aging services, family and youth services, housing and community services, human services, and the City's education office. In 1999, the Office

of Housing was established as an independent agency and DHHS was reorganized as the Human Services Department.

Content Description

Files of the Director of the Community Services Division, including correspondence, subject and program files concerning the division's mission to develop, implement and manage the provision of social services to residents of Seattle, especially disadvantaged and low-income individuals. Programs include Community Service Centers, the Seattle Veterans Action Center (SEA-VAC), Low-Income Weatherization Assistance, and P-Patch. Also included are files regarding its Emergency Services Project, which provided coordination and support for emergency food and shelter services

Use of the Collection

Preferred Citation

[Item and date], Seattle Community Services Division Director's Records , Record Series 3625-01. Box [number], Folder [number]. Seattle Municipal Archives.

Administrative Information

Arrangement

Arranged alphabetically.

Detailed Description of the Collection

The following section contains a detailed listing of the materials in the collection.

3625-01: Community Services Division Director's Records , 1980-1989

Container(s)	Description	Dates
Box/Folder		
1/1	AIDS Housing	1986
1/2	AIDS Training	1986
1/3	Briefing Papers For Mayor	1984-1986
1/4	Budget Policies	1980-1986

Container(s)	Description	Dates
1/5	Budget 1985 Preparation	1984
1/6	Budget 1985 Preparation	1984
1/7	Budget 1987 Preparation	1985-1986
1/8	City - Department of Administrative Services	1987
1/9	City - City Light	1984-1985
1/10	City - City Light Credit Liaison / Project SHARE	1985-1986
1/11	City - City Light Credit Liaison Program / Seattle Energy Advisory Council	1986
1/12	City - City Light Marketing Task Force	1984-1986
1/13	City - Department of Community Development	1986
2/1	City - Department of Community Development	1987-1988
2/2	City - Department of Community Development	1987
2/3	City - Department of Construction and Land Use	1985-1986
2/4	City - Department of Construction And Land Use	1987-1988
2/5	City - Council	1987
2/6	City - Engineering Department (Garbage, Sewer, Drainage)	1986
2/7	City - Engineering Department	1987
2/8	City - Office Of Intergovernmental Relations	1987
2/9	City - Department of Licenses And Consumer Affairs	1985-1987
2/10	City - Office Of Management And Budget	1986
2/11	City - Mayor Charles Royer (Incl. Mayor's Weekly Reports)	1985
2/12	City - Mayor Charles Royer	1986

Container(s)	Description	Dates
2/13	City - Mayor Charles Royer (Incl. Mayor's Weekly Reports)	1986
2/14	City - Mayor	1987-1988
3/1	City - Mayor's Environmental Subcabinet	1987
3/2	City - Mayor's Executive Administration Subcabinet	1986-1987
3/3	City - Park Department	1987
3/4	City - Personnel Department	1987-1988
3/5	City - Police Department	1987
3/6	City - Seattle Housing Authority	1985-1987
3/7	City - Water Department	1987
3/8	Collections (Utility Payments, etc)	1986
3/9	Community Crime	1986
3/10	Community Development Block Grant	1987
3/11	Community Development Block Grant - Cleanup Program	1986
3/12	Community Service Center - Ballard	1985-1986
3/13	Community Service Center - Central	1985-1986
3/14	Community Service Center - Fremont	1986
3/15	Community Service Center - Greenwood	1984-1985
3/16	Community Service Center - Lake City	1985-1986
3/17	Community Service Center - South Park	1984-1985
4/1	Community Service Center - Southeast	1984-1986
4/2	Community Service Center - Southwest	1984

Container(s)	Description	Dates
4/3	Community Service Center - Southwest	1984
4/4	Community Service Center - Southwest	1986
4/5	Community Service Center - Southwest, King County Contract	1984-1985
4/6	Community Service Center - Southwest, King County Contract	1984-1985
4/7	Community Service Center - Southwest, King County Contract	1986
4/8	Community Service Center - University	1984
4/9	Community Service Center - University	1985-1986
5/1	Community Service Centers	1984-1985
5/2	Community Service Centers	1986
5/3	Community Service Centers	1986
5/4	Community Service Centers Monthly Reports	1986
5/5	Community Service Centers Monthly Reports	1986
5/6	Community Service Centers Monthly Reports	1986
5/7	Community Service Centers Monthly Reports	1986-1987
5/8	Community Service Centers Staff Retreat	1986-1987
6/1	Community Services Block Grant	1984-1985
6/2	Community Services Block Grant	1985-1986
6/3	Conservation Corps Project (Seattle Conservation Corps)	1986
6/4	Department of Human Resources - Community Services Division Administrative (Staff)	1986
6/5	Department of Human Resources Director, Theresa Valdez, Dorothy Hollingsworth	1984-1985

Container(s)	Description	Dates
6/6	Department of Human Resources Director, David Okimoto	1985-1986
6/7	Department of Human Resources Director, David Okimoto	1986
6/8	Department of Human Resources Director, David Okimoto	1985-1986
6/9	Department of Human Resources Director Re Community Services Director's Weekly Reports	1986
6/10	Department of Human Resources Director Re Mayor's Weekly Reports	1985-1986
6/11	Department of Human Resources Division On Aging	1986
7/1	Department of Human Resources Division of Family and Youth Service	1986
7/2	Department of Human Resources Financial Management	1986
7/3	Department of Human Resources Office of Program Development and Management Support	1986
7/4	Department of Human Resources Office of Program Development and Management Support	1985-1986
7/5	Department Of Human Resources Programs	1983
7/6	Downtown Emergency Service Center, Doyle Building	1985
7/7	Downtown Human Services Advisory Task Force	1985-1986
7/8	Downtown Human Services Council	1984-1986
7/9	Downtown Plan	1984-1985
7/10	Election 88	1987
7/11	Emergency Housing Coalition Meeting	1986
7/12	Emergency Low Income Assistance Program	1985-1986
7/13	Emergency Services	1984-1985

Container(s)	Description	Dates
8/1	Emergency Services	1986
8/2	Emergency Services	1986
8/3	Emergency Services	1986
8/4	Emergency Services	1986
8/5	Energy Assistance Program	1986
8/6	Environmental Coordinating Committee	1985-1986
8/7	Exxon Oil Overcharge	1986
8/8	Federal Budget	1980-1986
8/9	Fremont Association	1983-1985
8/10	Goals And Objectives	1985
9/1	Goals And Objectives	1985
9/2	Greenlake Community Council	1984-1986
9/3	Housing Levy	1987
9/4	Human Rights	1983-1986
9/5	Human Services Siting	1986
9/6	Human Services Task Force	1985-1986
9/7	Immigration	1987
9/8	Innovations In State And Local Government, Harvard Grant	1986-1987
9/9	Intradepartmental Homeless Team	1986
9/10	King County Budget 1988 Recommendation	1987
9/11	Kudos	1986

Container(s)	Description	Dates
9/12	Leadership Team	1986
9/13	Legal Clinic / Neighborhood Information And Referral	1982-1986
9/14	Management Team (Department of Human Resources)	1986
9/15	Mayor's Task Force On Street People	1984-1986
9/16	Memoranda Of Understanding	1980-1985
9/17	METRO	1981-1986
9/18	Midway Landfill Project	1986
9/19	Multi-Unit Housing	1985
10/1	Neighborhood Planning Study	1987
10/2	Neighborhood Planning Study	1987
10/3	Promenade 23	1986
10/4	Oil Help	undated
10/5	P-Patch	1985-1986
10/6	Quality Circles	1982
10/7	SEA-VAC (Seattle Veterans Action Center)	1986
10/8	SEA-VAC (Seattle Veterans Action Center)	1986
10/9	SEA-VAC (Seattle Veterans Action Center)	1986
10/10	SEA-VAC (Seattle Veterans Action Center)	1986
11/1	SEA-VAC (Seattle Veterans Action Center)	1985-1986
11/2	SEA-VAC (Seattle Veterans Action Center) Clegg And Associates Analysis	1986
11/3	SEA-VAC (Seattle Veterans Action Center) Correspondence	1987

Container(s)	Description	Dates
11/4	SEA-VAC (Seattle Veterans Action Center) Correspondence	1987
11/5	Seattle School District	1987
11/6	Severe Weather Emergency Response Committee	1985
11/7	Social / Private Organizations - Central Area Chamber Of Commerce	1987
11/8	Social / Private Organizations - Community Action Agency Inc.	1987-1988
11/9	Social / Private Organizations - National League Of Cities	1987
12/1	Social / Private Organizations - Neighborhoods USA	1987-1989
12/2	Social / Private Organizations - Seattle Management Association	1985-1986
12/3	Social / Private Organizations - United Way Of King County	1987
12/4	Social / Private Organizations - United Way Of King County	1987
12/5	Special Case Housing	1985
12/6	Staff Meeting Minutes	1985-1986
12/7	Staff Meetings - Collections Officers, Director's Cabinet, LIWAP	1986
12/8	Survival Services	1986
12/9	Survival Services	1986
12/10	Survival Services	1986-1987
12/11	Survival Services Coalition	1985
12/12	U.S. Bonneville Power Administration	1986
13/1	Washington Department Of Community Development	1985-1986
13/2	Washington Department Of Community Development	1986

Container(s)	Description	Dates
13/3	Washington. Department of Community Development	1987
13/4	Washington Department Of Social And Health Services	1984-1986
13/5	Weatherization	1986
13/6	Weatherization	1986
14/1	Weatherization	1986
14/2	Weatherization - Administrative Correspondence	1986
14/3	Weatherization - Administrative Correspondence	1986
14/4	Weatherization - Administrative Correspondence	1986
14/5	Weatherization - Administrative Correspondence	1986
14/6	Weatherization - Correspondence	1986
14/7	Weatherization - City Light Correspondence	1986
15/1	Weatherization - City Light Correspondence	1986
15/2	Weatherization Outreach	1986
15/3	Weekly Reports (Community Services Div.)	1988
15/4	Weekly Reports (Dept of Human Resources)	1988
15/5	Weekly Reports (Dept of Human Resources)	1988

Names and Subjects

Subject Terms :

Block grants--Washington (State)--Seattle
Homeless persons--Washington (State)--Seattle
Human services--Washington (State)--Seattle
Hunger--Washington (State)--Seattle
Veterans--Services for--Washington (State)--Seattle
Weatherization Assistance Program

Personal Names :

Lammert, Anita

Corporate Names :

Seattle (Wash.). Dept. of Human Resources

Seattle (Wash.). Human Services Dept.

Seattle Veterans Action Center (SEA-VAC)

Geographical Names :

Seattle (Wash.)--Politics and government

Seattle (Wash.)

Finding aid prepared by Janet Ness

2010