

West Seattle Neighborhood Service Center Records, 1989-2010

Overview of the Collection

Creator	Seattle (Wash.). Dept. of Neighborhoods
Title	West Seattle Neighborhood Service Center Records
Dates	1989-2010 (inclusive) 1989 2010
Quantity	3.4 cubic feet, (9 boxes)
Collection Number	5752-11
Summary	Records documenting the activities of the West Seattle Neighborhood Service Center.
Repository	Seattle Municipal Archives Seattle Municipal Archives Office of the City Clerk City of Seattle PO Box 94728 98124-4728 Seattle, WA Telephone: 206-233-7807 Fax: 206-386-9025 archives@seattle.gov
Access Restrictions	Records are open to the public.
Languages	English
Sponsor	Funding for processing this record series was provided through a grant from the National Historical Publications and Records Commission.

Historical Note

Seattle has a network of Neighborhood Service Centers located throughout the city to provide citizens with information about Seattle services and programs. The customer service representatives assist more than 225,000 residents each year to obtain pet licences, pay City Light and Combined Utility bills, pay traffic tickets, apply for U.S. passports, and find information about city jobs. District coordinators are involved in neighborhood planning processes, serve as staff to the neighborhood district councils, and provide a wide range of information services to the community.

Seven Community Service Centers were established in 1973 under the direction of the Citizens Service Bureau to provide decentralized local government services to Seattle's neighborhoods. The program was inspired by Boston's successful "Little City Halls" concept, but budget constraints made it impossible to create as comprehensive a system. The original sites of the community centers were in the neighborhoods served by the Model City Program.

In 1974, the service center program was transferred to the Department of Human Resources (DHR). Under DHR, the service centers continued to provide decentralized City services, but also expanded

into community-based social service delivery. In 1978, four of the centers were designated collection centers where citizens could pay utility bills and resolve billing issues. In addition, senior services, voter registration, animal licensing, and low income energy program assistance were instituted at the centers. During the 1980s and 1990s, the various service centers offered neighborhood legal clinics, IRS tax assistance, health and nutrition services, and a wide variety of other services.

The Department of Neighborhoods (DON) was created in 1991 and jurisdiction over community service centers was transferred from DHR. The Community Service Center Division was created within DON; in 1992 the division name was changed to the Neighborhood Service Centers (NSC) Division. In 1999, the Neighborhood Matching Fund and P-Patch Programs were merged with the NSC to create the Community Building Division. From the 1990s through 2010, the NSC program included staff in thirteen centers, including seven collection centers. Budget cuts forced the closing of six service centers in early 2011.

Content Description

The West Seattle Neighborhood Service Center Records document the activities of service center staff and the West Seattle community's issues and concerns. Records include community association meetings and agendas; correspondence; reports; elevation drawings; event flyers; and photographs. Noteworthy topics documented include the Pier 1 and Pier 2 Projects, the Southwest Harbor Cleanup and Redevelopment Project; the Monorail Project; and neighborhood improvement.

Use of the Collection

Preferred Citation

[Item and Date] West Seattle Neighborhood Service Center Records. Box [number], Folder [number]. Seattle Municipal Archives.

Administrative Information

Separated Materials

Publications were pulled from the collection and are cataloged separately in the [Published Documents Index](#).

Detailed Description of the Collection

5752-11: Guide to the West Seattle Neighborhood Service Center Records, 1989-2010

Container(s)	Description	Dates
Box/Folder		

Container(s)	Description	Dates
1/1	39th / Alaska / Fautleroy - Triangle Park	1997-1998
1/2	39th / Alaska / Fautleroy - Triangle Park	1999-2003
1/3	7127 Woodside Place SW	2010
1/4	3200 Block California - Rezone	2010
1/5	8022 Fautleroy - Property Issues	1999
1/6	44th / 45th Ave. SW Land Transfer Issues	2004
1/7	Admiral Community Council Agendas	1992-1995
1/8	Admiral Community Council Agendas	1996-2001
1/9	Admiral Community Council Agendas and Community Projects	2002-2004
1/10	Admiral District Parking Solutions Group	1998-1999
1/11	Admiral District Parking Solutions Group	2000
1/12	Admiral District Parking Solutions Group	2000-2001
1/13	Admiral Neighborhood Association - Agendas and Minutes	2005-2006
1/14	Admiral Neighborhood Association - Agendas and Minutes	2007-2009
1/15	Admiral Neighborhood Association - Bylaws and Background	2002-2009
1/16	Admiral Planning Coalition - Agendas	2002
1/17	Admiral Planning Coalition - Agendas	2003
1/18	Admiral Planning Coalition - Agendas	2004
1/19	Admiral Planning Coalition - Agendas	2005
1/20	Aging Your Way - Agenda	2010
1/21	Alki Business Coalition - Correspondence	2005

Container(s)	Description	Dates
1/22	Alki Community Council - Minutes and Correspondence	1997-2002
2/1	Alki Community Council - Minutes and Correspondence	2003
2/2	Alki Community Council - Minutes and Correspondence	2004
2/3	Alki Community Council - Minutes and Correspondence	2005
2/4	Alki Community Council	2000-2006
2/5	Alki Community Council	2006-2007
2/6	California Park Place	2008-2009
2/7	Clean and Green Events with Mayor Nickles	2004-2006
2/8	Fairmont Community Association	2004-2006
2/9	Fauntleroy Community Association- Minutes	1999-2001
2/10	Fauntleroy Community Association- Minutes	2002
2/11	Fauntleroy Community Association- Minutes	2003
2/12	Fauntleroy Community Association- Minutes	2004
2/13	Fauntleroy Community Association- Minutes	2005
2/14	Fauntleroy Community Association- Minutes, Correspondence. Reports	2006-2007
2/15	Fauntleroy Community Association- Minutes, Correspondence. Reports	2007
3/1	Fauntleroy Community Association- Minutes, Correspondence. Reports	2008
3/2	Fauntleroy Watershed Council - Annual Reports	2003-2004
3/3	Friends of the Junction Neighborhood Association - Agendas and Correspondence	2000-2001

Container(s)	Description	Dates
3/4	Friends of the Junction Neighborhood Association - Correspondence	2002
3/5	Friends of the Junction Neighborhood Association - Correspondence	2003
3/6	Friends of the Junction Neighborhood Association - Correspondence and Minutes	2004
3/7	Friends of the Junction Neighborhood Association - Agendas	2005
3/8	Genesee - Schmitz Neighborhood Council	2010
3/9	Junction Neighborhood Association (JuNO)	2007-2010
3/10	Mayor's Office Bi-Weekly Highlights	2010
3/11	Megawatt Junction / Gathering of Neighbors	2004-2007
3/12	Morgan Community Association (MoCA) - Minutes, Agendas, Correspondence	2001
3/13	Morgan Community Association (MoCA) - Bulletins, Correspondence	2001
3/14	Morgan Community Association (MoCA) - Monorail Project - Agendas, Correspondence	2002
3/15	Morgan Community Association (MoCA) - Minutes and Correspondence	2002
3/16	Morgan Community Association (MoCA) - Agendas and Correspondence	2003
3/17	Morgan Community Association (MoCA) - Monorail Project, Draft Environmental Impact Statement	2003
4/1	Morgan Community Association (MoCA) - Agendas , Monorail Project and Flexcar	2003
4/2	Morgan Community Association (MoCA) - Agendas , Bulletins, Correspondence	2004

Container(s)	Description	Dates
4/3	Morgan Community Association (MoCA) - Agendas , Bulletins, Correspondence	2004
4/4	Morgan Community Association (MoCA) - Agendas, Correspondence	2005
4/5	Morgan Community Association (MoCA) - Calendars, Minutes, Bulletins	2006
4/6	Morgan Community Association (MoCA) - Calendars, Minutes, Bulletins	2007
4/7	Morgan Community Association (MoCA) - Disaster Planning	2007
4/8	Morgan Community Association (MoCA) - Calendars, Minutes, Bulletins	2008
4/9	Morgan Community Association (MoCA) - Brochures and Mission Statements	2007-2009
4/10	Neighborhood Project - Funds Process - Neighborhood Street Funds / Cumulative Reserve Funds	2006-2007
4/11	Neighborhood Project - Funds Process - Neighborhood Street Funds / Cumulative Reserve Funds	2007-2008
4/12	Neighborhood Project - Funds Process - Neighborhood Street Funds / Cumulative Reserve Funds	2008-2009
4/13	Neighborhood Project - Funds Process - Neighborhood Street Funds / Cumulative Reserve Funds	2009-2010
4/14	Neighborhood Project - Funds Process - Bridging the Gap	2007
4/15	Neighborhood Plans	-
4/16	Neighborhood Plan - Admiral - Excerpts from plan implementation database	2005
4/17	Neighborhood Plan - Admiral	2000
4/18	Neighborhood Plan - Admiral - Built Environment and Census Estimates	-

Container(s)	Description	Dates
4/19	Neighborhood Plan - West Seattle - Excerpts from plan implementation database	2007
4/20	Neighborhood Plan - West Seattle - Built Environment and Census Estimates	-
4/21	Neighborhood Plan - West Seattle Junction Hub Urban Village	2005
5/1	Neighborhood Service Center Monthly Narrative Reports	1997-1999
5/2	Neighborhood Service Center Monthly Narrative Reports	2000
5/3	Neighborhood Service Center Monthly Narrative Reports	2001
5/4	Neighborhood Service Center Monthly Narrative Reports	2002
5/5	Neighborhood Service Center Monthly Narrative Reports	2003
5/6	Neighborhood Service Center Monthly Narrative Reports	2004
5/7	Neighborhood Service Center Monthly Narrative Reports	2005
5/8	Neighborhood Service Center Monthly Narrative Reports	2006
5/9	Neighborhood Service Center Monthly Narrative Reports	2007
5/10	Ocean View Community Beach Club	1991-1998
5/11	Pier 1 and Pier 2 Project - Interlocal Agreement	1995
5/12	Pier 1 and Pier 2 Project - Feasibility Study Summary	1996
5/13	Pier 1 and Pier 2 Project - Meetings, Agendas, and Summaries	2000-2002
5/14	Pier 1 and Pier 2 Project - Elliot Bay Water Taxi Docking Study	1999
5/15	Pier 1 and Pier 2 Project Report	2003
5/16	Pier 1 and Pier 2 Project - Reports, Summaries and Proposals	1999-2003
5/17	Pier 1 and Pier 2 Project Ad Hoc Committee - Agendas and Correspondence	1997-2002

Container(s)	Description	Dates
5/18	Pier 1 and Pier 2 Project Ad Hoc Committee - Agendas and Correspondence	1999-2004
6/1	Pier 1 and Pier 2 Project Ad Hoc Committee - Agendas and Correspondence	2003
6/2	Pier 1 and Pier 2 Project Ad Hoc Committee - Agendas and Correspondence	2003
6/3	Pier 1 and Pier 2 Project Ad Hoc Committee - Correspondence	2004-2006
6/4	Pier 1 and Pier 2 Project Ad Hoc Committee - Agendas and Correspondence	2007
6/5	Pier 1 and Pier 2 Project Ad Hoc Committee - Correspondence	2005
6/6	Pier 1 and Pier 2 Project Citizen's Advisory Committee	1996-1997
6/7	Pier 1 and Pier 2 Project - Maps and Drawings	2003
6/8	Palm Substation - Drawings - Elevations	2008
6/9	Palm Substation - Open Space Easement - California Ave.	2008
6/10	Senior Center of West Seattle	2006
6/11	Senior Center of West Seattle	2007
6/12	Southwest District Council - Agendas and Notes	1998
6/13	Southwest District Council - Agendas and Notes	1989
6/14	Southwest District Council - Agendas and Notes	1990
6/15	Southwest District Council - Agendas and Notes	1990
6/16	Southwest District Council - Agendas and Notes	1991
7/1	Southwest District Council - Agendas and Notes	1992
7/2	Southwest District Council - Agendas and Notes	1993

Container(s)	Description	Dates
7/3	Southwest District Council - Agendas	1994
7/4	Southwest District Council - Agendas	1995
7/5	Southwest District Council - Agendas	1996
7/6	Southwest District Council - Agendas	1997
7/7	Southwest District Council - Agendas	1998
7/8	Southwest District Council - Agendas	1999
7/9	Southwest District Council - Agendas	2000
7/10	Southwest District Council - Agendas	2001
7/11	Southwest District Council - Agendas	2002
7/12	Southwest District Council - Agendas	2003
7/13	Southwest District Council - Agendas and Minutes	2004
7/14	Southwest District Council - Agendas / Summaries	2010
7/15	Southwest District Council - Audit Workgroup Reports	2010
7/16	Southwest District Council - Bi-laws	-
7/17	Southwest District Council - Bi-laws for participating organizations	1998-2007
7/18	Southwest District Council - Bridging the Gap Fund	2010
7/19	Southwest District Council - Correspondence	2002
8/1	Southwest District Council - District Demographics and Meeting Information	2000-2010
8/2	Southwest District Council - Department of Transportation - Parks - Neighborhood Project Funding	2010
8/3	Southwest District Council - Monorail Project Subcommittee	2003

Container(s)	Description	Dates
8/4	Southwest District Council - Monorail Project Subcommittee	2004
8/5	Southwest District Council - Monorail Project Subcommittee	2005-2006
8/6	Southwest District Council - Monthly Reports	2008
8/7	Southwest District Council - Monthly Reports	2009
8/8	Southwest District Council - Neighborhood Funding	2010
8/9	Southwest Harbor Cleanup and Redevelopment Project - Urban Impacts Oversight Committee Charter Draft	-
8/10	Southwest Harbor Cleanup and Redevelopment Project - Analysis	-
8/11	Southwest Harbor Cleanup and Redevelopment Project - Environmental Impact Statement Meeting	1993
8/12	Southwest Harbor Cleanup and Redevelopment Project - Environmental Impact Statement Final	1996
8/13	Southwest Harbor Cleanup and Redevelopment Project - Drawings	1994-
8/14	Southwest Harbor Cleanup and Redevelopment Project	-
8/15	Southwest Harbor Cleanup and Redevelopment Project - Newsletter	1991-1994
8/16	Southwest Seattle Historical Society / Log House Museum	2007
8/17	Spokane Street Viaduct Widening	-
8/18	Surplus Properties	-
8/19	Sustainable West Seattle Festival	2008
8/20	Walking on Logs Statues	2008-2010
8/21	Walking Tours With Mayor McGinn	2010
8/22	Walking Tours With Mayor Rice	1994-1997

Container(s)	Description	Dates
9/1	Walking Tours With Mayor Nickels	2002-2007
9/2	Walking Tours With Mayor Schell	2000-2001
9/3	Seattle Trails Wayfinding Project	2008
9/4	West Seattle Emergency Communications Hub Project	2009-2010
9/5	West Seattle Triangle Advisory Group - Meetings and Agendas	2010
9/6	West Seattle Triangle Advisory Group - Articles, Drawings and Correspondence	2008-2010
9/7	White Center Annexation	2005-2006
9/8	Alki Clean and Green Photos - CD	2005
9/9	West Seattle Clean and Green Photos - CD	2008

Names and Subjects

Subject Terms :

Citizens' associations--Washington (State)--Seattle
Municipal services--Washington (State)--Seattle
Neighborhood government--Washington (State)--Seattle

Corporate Names :

Seattle (Wash.). Dept. of Neighborhoods

Geographical Names :

West Seattle (Seattle, Wash.)

Form or Genre Terms :

Photographs

Finding aid prepared by Ellie Letterman
2011