

# Office Of Economic Development Director's Records, 1991-2002

## Overview of the Collection

<b>Creator</b>	Seattle (Wash.). Office of Economic Development
<b>Title</b>	Office Of Economic Development Director's Records
<b>Dates</b>	1991-2002 (inclusive) 1991 2002
<b>Quantity</b>	14.4 cubic feet, (44 boxes)
<b>Collection Number</b>	2100-02
<b>Summary</b>	Director's records, including project and other files related to economic development, primarily in downtown and low income Seattle neighborhoods.
<b>Repository</b>	<a href="#">Seattle Municipal Archives</a> Seattle Municipal Archives Office of the City Clerk City of Seattle PO Box 94728 98124-4728 Seattle, WA Telephone: 206-233-7807 Fax: 206-386-9025 <a href="mailto:archives@seattle.gov">archives@seattle.gov</a>
<b>Access Restrictions</b>	Records are open to the public.
<b>Languages</b>	English
<b>Sponsor</b>	Funding for processing this record series was provided through a grant from the National Historical Publications and Records Commission.

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## Historical Note

The Office of Economic Development (OED) was created in 1972 as part of the Department of Community Development to provide information to businesses expanding or relocating in Seattle. Its main efforts consisted of business development and capital investment, business assistance and advisory services, business liaison, special projects, and research.

In 1992 the City Council reorganized the functions of the Department of Community Development and established the Economic Development Transition Project. This project was assigned responsibility to contract for services to manage the City's business loan programs and to develop and recommend a strategy for the City's economic development programs.

OED was reorganized into the Executive Department in 1993. Its assigned functions included coordination of programs and policies related to the support of a diversified economy, livable wage jobs, access to education, job training and self-employment opportunities, and increased capacity for local neighborhood revitalization. OED administered the City's business loan programs, including loans

funded by Urban Development Action Grants, the Neighborhood Business Development Loan Program, Washington State Development Loan Funds, the Seattle Small Business Lenders Association, and Community Development Block Grants.

The Office negotiated and administered contracts with organizations engaged in the provision of economic development services. Additional functions included the implementation of Community Development Block Grant contracts, as well as administration of federal, state, and local grants such as Central Seattle Neighborhood Special Purpose Grants, Economic Development Administration Planning Grants, the Southeast Opportunity Fund, and the Southeast Good Neighbor Fund. OED provided staff support to the City's Industrial Development Corporation, which issued industrial revenue bonds to provide low-interest financing for private business investment in Seattle. The Office also assumed responsibility for staffing the Mayor's Small Business Task Force and administering certain contracts. The director was appointed by the Mayor and confirmed by City Council.

## Content Description

Files of the Director of the Office of Economic Development. Includes project files, fundraising files, subject files, correspondence, memoranda, reports, plans, minutes, notes, brochures, clippings and related material concerning programs for small business loans, low income neighborhood revitalization, and entrepreneurship assistance, as well as issues and policies related to economic development and job creation. Files document the tenure of Mary Ann Ryan as Director from 1992 to 1994 and 1995 to 2001, and Carol Dickenson, Director from 1994 to 1995.

## Use of the Collection

### Preferred Citation

[Item and date], Seattle Office Of Economic Development Director's Records , Record Series 2100-02. Box [number], Folder [number]. Seattle Municipal Archives.

## Administrative Information

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## Detailed Description of the Collection

The following section contains a detailed listing of the materials in the collection.

### 2100-02: Office of Economic Development Director's Records, 1991-2002

Container(s)	Description	Dates
Box/Folder		
1/1	Office of Economic Development	1992-1998

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24/6	African American Heritage Museum	1995-1996
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27/8	Ballard Business District	1991-1997
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33/5	BIA Quarterly Meetings	1994-1995
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28/6	Black Dollar Days - Entrepreneurship Program	1994-1996
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32/10	Budget Inquiries	1994
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7/9	Business Relocation Task Force	2001
24/11	Byrne Specialty Gases	1994
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8/5	Cadillac Hotel Withheld Documents	2001
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24/13	CEM Development Company	1996
33/6	Center For Ethical Leadership	1995
33/7	Central Area Action Plan	1994
33/8	Central Area Action Plan - Implementation Team (CAAPIT)	1994-1995
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<b>Container(s)</b>	<b>Description</b>	<b>Dates</b>
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30/10	Central Area Issues	1994-1996
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33/10	Central Area Reconciliation Project	1995
30/13	Central Area Strategy	2001
30/14	CERB Investments (Community Economic Revitalization Board)	2001
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25/4	Contract Design And Drafting Inc	1995
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8/9	Coordinated Funding Group (Coordinated Funders Group)	1997-1998
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9/3	Coordinated Funding Group (Coordinated Funders Group)	1997-1998
9/4	Coordinated Funding Group (Coordinated Funders Group)	1997-1998
9/5	Coordinated Funding Group (Coordinated Funders Group) Employer Involvement Committee	2000
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5/5	Department of Construction And Land Use Issues	1996
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1/6	Downtown Business Climate & Workgroup - Cyril Juanitas Memo	1993
1/7	Downtown Business Climate & Workgroup - Design Forum	1994
1/8	Downtown Business Climate & Workgroup - Mayoral Correspondence	1993
1/9	Downtown Business Climate & Workgroup - Neighborhoods (Dept.)	1993
1/10	Downtown Business Climate & Workgroup - Newspaper Articles & Publications	1993-1994
1/11	Downtown Business Climate & Workgroup - Nike Town	1994
1/12	Downtown Business Climate & Workgroup - Pike Street Property Ownership	1993
1/13	Downtown Business Climate & Workgroup - Pike Street Vendors	1993
1/14	Downtown Business Climate & Workgroup - Press Releases	1993
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1/16	Downtown Business Climate & Workgroup - Seattle Lighting Fixture Co.	1993-1994
1/17	Downtown Business Climate & Workgroup - Woolworths	1993-1994
1/18	Downtown Business Climate & Workgroup - Downtown Seattle Work Group	1993
1/19	Downtown Business Climate & Workgroup Issues - Cleanup	1992-1993
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<b>Container(s)</b>	<b>Description</b>	<b>Dates</b>
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1/22	Downtown Business Climate & Workgroup Issues - Parking Task Force	1993
1/23	Downtown Business Climate & Workgroup Issues - Public Safety	1993
1/24	Downtown Business Climate & Workgroup Issues - Public Toilets	1993
1/25	Downtown Business Climate & Workgroup Issues - Seattle Issues	1993
1/26	Downtown Business Climate & Workgroup Issues - Skateboarding	1993
25/5	Downtown Seattle Association	1993-1997
25/6	Downtown Seattle Association Pike / Pine Task Force	1994-1995
26/1	Duwamish Coalition	1994-1996
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26/5	Duwamish Coalition Job Creating Initiatives Subcommittee	1994-1996
26/6	Duwamish Coalition Job Creating Initiatives Subcommittee	1994-1996
26/7	Duwamish Coalition Lead / Executive Committee	1994-1995
27/1	Duwamish Coalition Steering Committee	1994-1996
26/2	Duwamish Coalition - Business Assistance Proposal	1995
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26/8	Duwamish Coalition - Mailing	1995
26/9	Duwamish Coalition - Maps	1994
26/10	Duwamish Coalition - PAN	1995

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27/2	Duwamish Environmental Analysis	1994
27/3	Duwamish Intermodal Access Project	1995-1996
27/4	Duwamish Projects	1995-1996
27/5	Duwamish Site Assembly	1994
7/5	EC/EZ (Empowerment Zone) Application	1998
5/7	Economic Development Administration	1993
5/8	Economic Development Administration Competitive Communities	1994
5/9	Economic Development Administration Planning Grant	2001
5/10	Economic Development Council Of Seattle And King County	1995-2000
5/11	Economic Development Council Of Seattle And King County	1994-1995
6/1	Economic Development Council Of Seattle And King County Air Quality	1999
6/2	Economic Development Council Of Seattle And King County Permit Review	1994
6/3	Economic Development Council Of Seattle And King County Work program	1995
6/4	Economic Development District (Central Puget Sound)	1994-1995
6/5	Economic Development Funder's Group	1994-1995
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6/8	Economic Development Funder's Group	1994-1995

<b>Container(s)</b>	<b>Description</b>	<b>Dates</b>
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7/1	Economic Development Initiative Funding	1994
7/2	Economic Development Organizational Ideas	1996-1997
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9/8	Economic Development Cluster Issues And Handouts	1995-1996
9/9	Economic Development Cluster Meeting Notices	1995
9/10	Economic Development Cluster Minutes	1995
9/11	Economic Development Cluster Notes	1996
10/2	Economic Development Council	1997-1998
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18/2	Federal Budget Cuts	1995
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24/1	File List	undated
22/2	Film Activity	1994-1996
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11/3	Finance, Contract, Grants	1997
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34/5	Ford Foundation	1994-1997
22/6	Fortune Magazine	1992-1996
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25/12	Frederick And Nelson Loan	1995
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34/18	Fund Raising Correspondence	1996-1997
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34/25	Fund Raising Seattle Community Development Partnership (SCDP)	1995
34/26	Fund Raising Seattle Jobs Initiative (SJI) Targets	1996-1997
34/27	Fund Raising Solicitation And Proposals	1996
34/28	Fund Raising Speeches	1996
34/29	Fund Raising Strategy	1996-1997
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11/4	Galer Street Ramp Investigation Project	1999
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22/9	Harbor Marina Corporate Center Railroad Traffic	1994-1996
18/8	Hat N Boots	1996
18/7	Hate-Free Zone	undated
18/9	Housing Money	1998
2/5	HUD Audit	1992
2/6	HUD Audit	1992
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11/7	Human Capital And Innovation Subgroup, Washington State Competitiveness Council	2001
12/1	Human Service Cluster	1998-2000
18/10	Hygiene Services Committee	1996
25/14	Immigration Investment	undated
28/8	Incentives For High Technology	1994
18/11	Industrial Development	1994-1996
18/13	International District Public Development Authority	1993-1994
10/1	Jim Thomas	1997
22/10	Job Challenge 1000	1994-1995
18/14	Jobs For The Future, John Cleveland	1999

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23/1	LELO (Northwest Labor And Employment Law Office)	1999
19/2	Livable Wage	2000
23/2	Lloyd's Gas Station	1994
19/1	Local Initiative Support Corporation (LISC) - Southeast Opportunity Fund	1993
18/19	Local Initiatives Support Corporation (LISC) - Investment Tax Credit	1993-1995
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23/7	Major Institutions - Chamber / Other Entities Comments	1996
23/8	Major Institutions - Correspondence	1995-1996
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<b>Container(s)</b>	<b>Description</b>	<b>Dates</b>
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<b>Container(s)</b>	<b>Description</b>	<b>Dates</b>
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12/9	Permit Process Improvement Project	2000
13/3	Philanthropy Group	2000
19/11	Pioneer Square	1994-1997
19/12	Port Jobs	1994-1995
13/4	Port-Harbor Development	2000
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28/10	Regulatory Reform	1995-1996
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<b>Container(s)</b>	<b>Description</b>	<b>Dates</b>
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17/4	Seattle Community Development Partnership	1995-1996
17/5	Seattle Community Development Partnership Personnel	1997-1999
17/6	Seattle Community Development Partnership Personnel	1997-1999
29/3	Seattle Conservation Corps	1996
29/4	Seattle Marine Business Coalition Tour Of Lake Union et al	1994
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<b>Container(s)</b>	<b>Description</b>	<b>Dates</b>
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29/9	State Auditor	1993-1995
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<b>Container(s)</b>	<b>Description</b>	<b>Dates</b>
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29/16	Tyner, David	1994
30/1	United States Patent Model Foundation	1997-1998
30/2	Univar	1996
21/3	University Of Washington	1995-1996
21/5	University of Washington - Technical Transfer Center And Technology Park	1996-1997
30/3	Unocal	1996
30/4	Urban Enterprise Center	1993-1995
30/5	Urban Enterprise Center Advisory Board	1995
15/7	Urban Renewal Statute	2001
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21/4	UW City Agreement	1996-1997
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21/12	Women And Minority Business Enterprise (WMBE)	1992-1994
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21/14	Women And Minority Business Enterprise (WMBE) Intergovernmental Task Force	1994
21/15	Women And Minority Business Enterprise (WMBE) Resources	1994-1995
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<b>Container(s)</b>	<b>Description</b>	<b>Dates</b>
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35/9	MOA - Human Services Dept., re CDBG	2001
35/10	Pacific Stock Exchange	1995-1996
35/11	Pier 57, Section 108	1994
35/12	Pike Place Market Emergency Project	1998
35/13	Pike / Pine Corridor	1994-1996
35/14	Pine Street	1997
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36/1	Port / City Working Group	1993-1995
36/2	Port of Seattle	1993-1995
36/3	Port of Seattle Harbor Advisory Committee	2000-2001
36/4	Port of Seattle Harbor Advisory Committee	2000-2001
36/5	Programmatic EIS	1995
36/6	Puget Sound Regional Economic Strategy	1993-1997
36/7	QCDC	1996
36/8	Quarterly Economic Measure (OED) Report	1996



Container(s)	Description	Dates
36/9	Rainier Valley Employment Agreements	1994-1996
36/10	Seattle Conservation Corp Review	1994
36/11	State Tax Incentives for High-Tech and Manufacturing Business	1995
36/12	Washington Lenders Network	1994
36/13	Washington State Development Loan Fund	1994
36/14	Weekly Reports to Mayor	1995-1996

## Names and Subjects

### Subject Terms :

Central business districts--Washington--Seattle  
 Community development--Washington (State)--Seattle  
 Economic development--Washington--Seattle

### Personal Names :

Ryan, Mary Jean

### Corporate Names :

Central District (Seattle, Wash.)  
 Downtown Seattle Development Association (Seattle, Wash.)  
 Duwamish Coalition  
 Economic Development Council of Seattle and King County

### Geographical Names :

Seattle (Wash.)  
 Seattle (Wash.)--Politics and government

### Other Creators :

#### Corporate Names :

Seattle (Wash.). Office of Economic Development  
 (creator)

Finding aid prepared by Janet Ness  
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