

Office of Management and Budget Director's Records, 1973-1993

Overview of the Collection

Creator	Seattle (Wash.). Office of Management and Budget
Title	Office of Management and Budget Director's Records
Dates	1973-1993 (inclusive) 1992-1993 (bulk) 1992 1993
Quantity	6.6 cubic feet, (18 boxes)
Collection Number	5001-03
Summary	Records of the Director of Mangement and Budget concerning City of Seattle budgets, finance, and other issues.
Repository	Seattle Municipal Archives Seattle Municipal Archives Office of the City Clerk City of Seattle PO Box 94728 98124-4728 Seattle, WA Telephone: 206-233-7807 Fax: 206-386-9025 archives@seattle.gov
Access Restrictions	Records are open to the public.
Languages	English

Historical Note

In 1967 the Washington State Legislature amended Title 35 of the Revised Code of Washington to give the executive branch of government, in cities with population over 300,000, the responsibility for budget preparation and execution. Prior to this, these powers were vested in the legislative branch. Pursuant to this legislation, the City of Seattle created the Budget Office as a part of the Executive Department.

In May 1971, the office was expanded in scope and responsibility and retitled the Office of Management and Budget (OMB). The creation of OMB represented an attempt by the Mayor to establish a separate professional organization to allocate and oversee the management of City resources. The agency was organized into four areas of responsibility: program budget, revenue estimating and analysis, grants management and management systems.

The office served in this capacity until 1995, when it was merged with the Planning Department to become the Office of Management and Planning (OMP). In early 1998, the Mayor divided the OMP , with the budget function going into the newly-formed City Budget Office (CBO), located in the Executive Services Department. After a 2001 reorganization, the newly created Department of Finance (DOF) directed the city budgeting process. In May 2002, the existing DOF was reorganized to create two

separate departments: Department of Finance and Department of Executive Administration. DOF focused closely on financial management and was responsible for budget development and monitoring.

Content Description

Departmental Correspondence, subject files, committee files and related material of the Director and Deputy Director of the Office of Management and Budget. Files concern City budgets, finance, personnel administrative issues, as well as OMB staffing and re-organization.

Use of the Collection

Preferred Citation

[Item and date], Seattle Office of Management and Budget Director's Records, Record Series 5001-03. Box [number], Folder [number]. Seattle Municipal Archives.

Administrative Information

Arrangement

Arranged alphabetically.

Related Materials

Department of Finance, Budget Director's Records (2701-01).

Detailed Description of the Collection

The following section contains a detailed listing of the materials in the collection.

5001-03: Director's Records, 1973-1993, (bulk 1992-1993)

Container(s)	Description	Dates
Box/Folder		
1/1	Correspondence: Diana	1992-1993
1/2	Correspondence: Stephen	1993
1/3	Accountability Contract	1992-1993
1/4	Accountability Work Team	1993

Container(s)	Description	Dates
1/5	Administrative Services Department	1992-1993
1/6	Agreements / Contracts	1992-1993
1/7	Agreements / Contracts - Wellons Contract	1993
1/8	Americans With Disabilities Act	1991-1992
1/9	Appointments	1991-1993
1/10	Articles	1993
1/11	Arts Commission	1992-1993
1/12	Asian Pacific Economic Cooperation (APEC) Conference	1993
2/1	Asian Youth At Risk	1993
2/2	Assault / Sexual Assault	1992-1993
2/3	Assault / Violence	1992-1993
2/4	Boeing	1993
2/5	Bond Information	1992-1993
2/6	Bond Information: Museum Development Authority	1992-1993
2/7	Bond / King County Bond Issue	1992
2/8	Budget: Automated Budget System	1992
2/9	Budget: Biennial Budgeting	1992
2/10	Budget: 1993 Budget Process, Biennial Budgeting "Guinea Pigs"	1992
2/11	Budget: Other Cities	1993
2/12	Budget: Processes / Approaches	1993
2/13	Budget: Tracking	1992

Container(s)	Description	Dates
2/14	Bumbershoot	1992
2/15	Business Climate	1993
2/16	Cabinet Retreat	1992
2/17	Cable TV	1993
2/18	Cable TV Refranchising	1992
2/19	Capital Facilities	1992
2/20	Capital Finance	1993
3/1	Capital Finance	1992-1993
3/2	Charter Amend	1974-1979
3/3	Children's Action Plan	1992
3/4	Children And Youth Action Plan (CYAP) Issues	1993
3/5	City And State	1992
3/6	City Auditor	1993
3/7	City Council	1992-1993
3/8	City Council: Business Meetings	1993
3/9	City Council Retreat	1992
3/10	City Council: Tom Weeks	1992
3/11	City Light Department	1993
3/12	Clean Washington Center	1992-1993
3/13	Combined Charities Campaign	1992-1993
3/14	Community Development	1991

Container(s)	Description	Dates
4/1	Community Development Block Grant (CDBG) / Human Services Program	1993
4/2	Community Development Block Grant (CDBG) / Human Services Program	1992
4/3	Community Redevelopment Financing	-
4/4	Comprehensive Plan	1992-1993
4/5	Conservation Task Force	1992
4/6	Construction And Land Use	1992
4/7	Consultants Guidelines	1992-1993
4/8	Cost Allocation	1993
4/9	Criminal Justice Funding	1992-1993
4/10	Cultural Diversity	1992
4/11	Cumulative Reserve Fund	1993
4/12	Cumulative Reserve Fund: Rainier Community Center Second Gym	1992
4/13	Data Processing Advisor Committee	1992
4/14	Debt Management Policy Advisory Committee (DMPAC)	1992-1993
4/15	Debt Management Policy Advisory Committee (DMPAC)	1992-1993
5/1	Downtown Seattle Association Issues	1993
5/2	Downtown Seattle Association Issues	1993
5/3	Economic Advisory Board	1993
5/4	Economic Advisory Board	1994
5/5	Economic Development	1992-1993

Container(s)	Description	Dates
5/6	Economic Development: Strategic Plan	1992-1993
5/7	Economic Forecasting	1993
5/8	Economic Stimulus	1993
5/9	Economic Stimulus	1993
6/1	Economic Stimulus	1993
6/2	Economic Stimulus	1993
6/3	Economic Stimulus	1993
6/4	Emergency Procedures	1987-1993
6/5	Engineering Department	1992-1993
6/6	Environmental Stewardship	1993
6/7	Ethics And Elections Commission	1992
6/8	Executive Work Programs	1993
6/9	Executive Work Programs	1993
6/10	Executive Work Programs	1993
7/1	Expenditure Survey	1992
7/2	Families And Education Levy	1991-1993
7/3	Finance Committee (Council)	1992-1993
7/4	Finance Department	1992-1993
7/5	Finance Managers	1993
7/6	Finance Transition	1992
7/7	Finance Transition Project	1992

Container(s)	Description	Dates
7/8	Finance Transition Project	1992
7/9	Finance Transition Project	1992
7/10	Financial Outlook	1991-1993
7/11	Fire Department General Issues	1992
7/12	Firefighters' Pension	1992-1993
7/13	General Fund	1993
7/14	General Fund Cost Allocation	1992
7/15	Growth Management	1993
7/16	GSPA	1993
7/17	Guidelines / Policies / Procedures	1992
8/1	Health Care	1992
8/2	Health Care Reform	1993
8/3	Health Department	1992-1993
8/4	Health Department Study	1993
8/5	Health: Medicaid Managed Care	1992-1993
8/6	Health: Overhead Issues	1992
8/7	Health Policy	1993
8/8	Historic Theater: Transfer of Development Rights	1993
8/9	Housing And Human Services	1992-1993
8/10	Housing And Human Services: 8th And Dearborn Interdepartmental Task Force	1992-1993

Container(s)	Description	Dates
8/11	Housing And Human Services: Comprehensive Housing Affordability Survey	1992
8/12	Housing And Human Services: Employer-Assisted Housing	1992-1993
8/13	Housing And Human Services: Summer Youth Employment	1992
8/14	Housing And Urban Development (HUD)	1992-1993
8/15	Human Rights Department	1993
9/1	Industrial Development Corp	1992-1993
9/2	Initiative 601 / 602	1993
9/3	Innovation Project	1993
9/4	Intergovernmental Relations Office	1992-1993
9/5	Intergovernmental Relations Office: Federal Update Report	1993
9/6	Intergovernmental Relations Office: Testimony	1993
9/7	International Life Sciences Institute	1992
9/8	Investment Committee	1992
9/9	Investment Committee: First Quarter Meeting	1992
9/10	Investment Committee: Financial Policies	-
9/11	Investment Committee: 1992 Investment Plan	1991
9/12	Investment Committee: 1st Quarter Investment Reports, Comptroller	1992
9/13	Investment Committee: 1st Quarter Investment Reports, Treasurer	1992
9/14	Judgment Claims	1992
9/15	King County	1993

Container(s)	Description	Dates
10/1	Labor Relations Policy Committee	1992-1993
10/2	Law Department	1992
10/3	Law: Hughes Settlement	1992
10/4	Legislation / Ordinances	1992-1993
10/5	Levinson, Anne	-
10/6	Library Department	1992
10/7	Licenses And Consumer Affairs	1991-1993
10/8	Licenses And Consumer Affairs	1991-1993
10/9	Management Accountability	1993
10/10	Management Compensation	1988-1992
11/1	Management Compensation	1988-1992
11/2	Management Compensation	1991-1992
11/3	Management Excellence	1993
11/4	Mayor's Office	1992-1993
11/5	Mayor's Office: Cabinet	1993
11/6	Mayor's Office: Cabinet Retreat	1992
11/7	Mayor's Office: Letters	1993
11/8	Mayor's Office: Mayor's Retreat	1993
11/9	Mayor's Office: Project Management	1993
11/10	Mayor's Office: Property Management	1992-1993
11/11	Medical Waste Incineration	1993

Container(s)	Description	Dates
11/12	METRO	1992
11/13	Municipal Court	1992
11/14	Municipal Court: Compensation	1992
11/15	Municipal Court: Fines And Forfeitures	1993
12/1	National Cooperative Highway Research Program	1992-1993
12/2	Neighborhood Business Council	1992
12/3	Neighborhoods	1992-1993
12/4	Noise Control	1992-1993
12/5	Office Of Management And Budget (OMB): Biographies	1993
12/6	Office Of Management And Budget (OMB): Budget	1992-1993
12/7	Office Of Management And Budget (OMB): General	1992-1993
12/8	Office Of Management And Budget (OMB): Hiring Process	1992-1993
12/9	Office Of Management And Budget (OMB): Organizational Chart	1993
12/10	Office Of Management And Budget (OMB): Positions	1992
12/11	Office Of Management And Budget (OMB): Questionnaires And Position Descriptions	1992
12/12	Office Of Management And Budget (OMB): Retreat	1991-1992
12/13	Office Of Management And Budget (OMB): Retreat	1992-1993
13/1	Office Of Management And Budget (OMB): Staffing Issues	1992-1993
13/2	Office Of Management And Budget (OMB): Temporary Employment Service (TES) Employment	1988-1991
13/3	Office Of Management And Budget (OMB): Work Program	1993

Container(s)	Description	Dates
13/4	Parks Department	1992-1993
13/5	Performance Appraisal	1990-1993
13/6	Personnel: Classification / Compensation	1992-1993
13/7	Personnel: Executive Leave	1993
13/8	Personnel: Executive Leave	1993
13/9	Personnel: Fair Labor Standards Act	1991-1993
14/1	Personnel: Health Care Benefits	1992-1993
14/2	Personnel: Health Care Rates	1992
14/3	Personnel: Out Of Class	1992
14/4	Personnel: Payroll, Personnel Systems (PPS / Human Resource Information System	1993
14/5	Personnel: Payroll, Personnel Systems (PPS) Policy	1992
14/6	Personnel: Policies / Guidelines	1992-1993
14/7	Personnel: Salary Schedule	1992-1993
14/8	Personnel: Union Information	1992
14/9	Personnel Department: EEO / Affirmative Action	1992-1993
14/10	Planning Department	1992-1993
14/11	Planning Department: Sandpoint Reuse	1993
14/12	Police Department	1992
14/13	Police Department - Civilianization Study	1992
14/14	Professional Council	1993
14/15	Project Management - Briefing Paper	1992-1993

Container(s)	Description	Dates
14/16	Promenade 23 Project	1992-1993
14/17	Public Defender	1992
14/18	Public Development Authority (PDA)	1992
14/19	Public Development Authority (PDA) - Pike Place Market	1993
14/20	Public Hearings	1992
14/21	Public Safety Civil Service Commission	1992
14/22	Reconciliation Project	1992-1993
15/1	Retirement / COLA	1992
15/2	Retirement / COLA	1992
15/3	Revenue	1992-1993
15/4	Revenue: Business And Occupation Tax	1993
15/5	Revenue Forecasting Coordinating Team	1993
15/6	Revenue Update	1992
15/7	Risk Management	1993
15/8	Salary Savings Information	1993
15/9	Salary Settlement	1992-1993
15/10	Salary Step Exemption	1984-1993
15/11	Schools Capital Improvement Program II	1993
15/12	Seattle Center	1992
15/13	Seattle Commons	1992-1993
15/14	Seattle Commons: Increment Financing	1993

Container(s)	Description	Dates
15/15	Seattle Financial Management System (SFMS)	1992-1993
16/1	Seattle Housing Authority	1992
16/2	Seattle-King County Convention And Visitors Bureau	1992-1993
16/3	Space Moves	1992-1993
16/4	Special Events Study	1990-1992
16/5	Special Projects Work / Program	1992
16/6	Speeches	1991-1992
16/7	Speeches - Misc Mayor's	1990-1991
16/8	State Auditor	1991-1993
16/9	State Proposed Budget	1993
16/10	State Tax	1993
16/11	State Tax	1993
16/12	Statements Of Legislative Intent Information	1992-1993
16/13	Statements Of Legislative Intent Information	1992-1993
17/1	Subcabinet: Housing And Human Services	1992-1993
17/2	Subcabinet Planning	1992-1993
17/3	Sustainability	1992-1993
17/4	Tax Information	1992-1993
17/5	Training: Policy Analysis	1993
17/6	Training: Policy Analysis	1993
17/7	Training / Seminars	1992-1993

Container(s)	Description	Dates
17/8	Urban Agenda	1993
18/1	Variance Reporting	1992
18/2	Water Department	1992-1993
18/3	Water Shortage (Drought)	1992
18/4	Whistle Blower	1992
18/5	Women And Minority Business Enterprise	1993
18/6	Women's Rights Office	1992
18/7	World Affairs Council	1993
18/8	Year-End	1992-1993
18/9	Year -End	1992
18/10	Year-End-Carryover	1993

Names and Subjects

Subject Terms :

Budget--Washington (State)--Seattle
 Public investments--Washington (State)--Seattle

Personal Names :

Agostini, Stephen
 Gale, Diana

Corporate Names :

Seattle (Wash.). Office of Management and Budget

Geographical Names :

Seattle (Wash.)
 Seattle (Wash.)--Politics and government

Finding aid prepared by Janet Ness
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