Greenwood Neighborhood Service Center Records, 1970-2010

Overview of the Collection

Creator	Seattle (Wash.). Dept. of Neighborhoods
Title	Greenwood Neighborhood Service Center Records
Dates	1970-2010 (inclusive) 1970 2010 1988-2003 (bulk) 1988 2003
Quantity	6.5 cubic feet, (16 boxes)
Collection Number	5752-06
Summary	Records relating to neighborhood planning and activities in Greenwood and other neighborhoods of north Seattle.
Repository	Seattle Municipal Archives Seattle Municipal Archives Office of the City Clerk City of Seattle PO Box 94728 98124-4728 Seattle, WA Telephone: 206-233-7807 Fax: 206-386-9025 archives@seattle.gov
Access Restrictions	Records are open to the public.
Languages	English
Sponsor	Funding for processing this record series was provided through a grant from the National Historical Publications and Records Commission.

Historical Note

Seattle has a network of Neighborhood Service Centers located throughout the city to provide citizens with information about Seattle services and programs. The customer service representatives assist more than 225,000 residents each year to obtain pet licences, pay City Light and Combined Utility bills, pay traffic tickets, apply for U.S. passports, and find information about city jobs. District coordinators are involved in neighborhood planning processes, serve as staff to the neighborhood district councils, and provide a wide range of information services to the community.

Seven Community Service Centers were established in 1973 under the direction of the Citizens Service Bureau to provide decentralized local government services to Seattle's neighborhoods. The program was inspired by Boston's successful "Little City Halls" concept, but budget constraints made it impossible to create as comprehensive a system. The original sites of the community centers were in the neighborhoods served by the Model City Program.

In 1974, the service center program was transferred to the Department of Human Resources (DHR). Under DHR, the service centers continued to provide decentralized City services, but also expanded into community-based social service delivery. In 1978, four of the centers were designated collection centers where citizens could pay utility bills and resolve billing issues. In addition, senior services, voter registration, animal licensing, and low income energy program assistance were instituted at the centers. During the 1980s and 1990s, the various service centers offered neighborhood legal clinics, IRS tax assistance, health and nutrition services, and a wide variety of other services.

The Department of Neighborhoods (DON) was created in 1991 and jurisdiction over community service centers was transferred from DHR. The Community Service Center Division was created within DON; in 1992 the division name was changed to the Neighborhood Service Centers (NSC) Division. In 1999, the Neighborhood Matching Fund and P-Patch Programs were merged with the NSC to create the Community Building Division. From the 1990s through 2010, the NSC program included staff in thirteen centers, including seven collection centers. Budget cuts forced the closing of six service centers in early 2011.

Content Description

Records of Neighborhood District Coordinator, Beth Pflug, the Greenwood Arts Council, and Greenwood Council member, Joan James. Topics include neighborhood planning, the annual Greenwood Arts Walk, and north Seattle community organizations. James' papers document her environmental and neighborhood activism and include files on the Department of Parks and Recreation's Green Lake –Portage Bay Water Quality Project and the Household Hazardous Waste Work Group, which advised the Seattle Solid Waste Utility on siting a hazardous waste collection site in the north end. Neighborhood planning records also include files of Neighborhood Planning Office Project Manager, Dottie DeCoster, and neighborhood planning committees.

Use of the Collection

Preferred Citation

[Item and date], Greenwood Neighborhood Service Center Records , Record Series 5752-06. Box [number], Folder [number]. Seattle Municipal Archives.

Administrative Information

Arrangement

Arranged in five series: Neighborhood planning files, Subject files, Community organizations files, Greenwood Arts Council files and Joan James papers.

Detailed Description of the Collection

The following section contains a detailed listing of the materials in the collection.

Neighborhood Planning Files, 1970-2010

Container(s)	Description	Dates
Box/Folder		
1/1	Aurora Avenue Action Agenda	2007-2008
1/2	Aurora Avenue - Phoenix Plan, housing Re-develop Guidelines	2004-2007
1/3	Aurora Corridor Traffic Safety Project	2008-2009
1/4	Aurora - Licton Springs Planning	1996-1998
1/5	Aurora - Licton Springs Planning	1997-1998
1/6	Aurora - Licton Springs Planning	1999
1/7	Aurora - Licton Springs Plan Status	2002-2009
1/8	North Aurora Action Project	2006-2007
1/9	North Aurora Action Project Task Force	2007-2008
1/10	Broadview / Haller Lake / Bitter Lake Planning	1997-1999
1/11	Broadview / Haller Lake / Bitter Lake Plan Status	2003-2010
1/12	Broadview / Haller Lake / Bitter Lake Plan Update	2007-2010
2/1	Broadview / Haller Lake Surveys	1997-1998
2/2	Broadview Tomorrow	1994-1995
2/3	Broadview Tomorrow	1995
2/4	Haller Lake Street End Project	2003
15/12	Linden Avenue Street Design Project (EIF)	1999-2000
15/13	Linden Avenue Street Design Project (EIF)	2000
15/14	Linden Avenue Street Design Project (EIF)	2001-2002
2/5	Linden Avenue Task Force	1999-2007

Container(s)	Description	Dates
2/6	Broadview - Haller Lake Neighborhood Planning Organizing Committee - Consultants	1997-1998
2/7	Broadview - Haller Lake Neighborhood Planning Organizing Committee - Plan Drafts	1998
2/8	Broadview - Haller Lake Neighborhood Planning Organizing Committee - Meetings	1996-1998
2/9	Broadview - Haller Lake Neighborhood Planning Organizing Committee - Meetings	1996-1998
2/10	Broadview - Haller Lake Neighborhood Planning Organizing Committee - NPO Office	1997
2/11	Broadview - Haller Lake Neighborhood Planning Organizing Committee - Jet City Maven	1997-1998
2/12	Broadview - Haller Lake Neighborhood Planning Organizing Committee - Land Use Committee	1997-1998
2/13	Broadview - Haller Lake Neighborhood Planning Organizing Committee - Land Use Committee	1998
2/14	Broadview - Haller Lake Neighborhood Planning Organizing Committee - Outreach	1998
3/1	Broadview - Haller Lake Neighborhood Planning Organizing Committee - Scope of Work	1996-1997
3/2	Broadview - Haller Lake Neighborhood Planning Organizing Committee - Transportation	1997
3/3	Broadview - Haller Lake Neighborhood Planning Organizing Committee - Urban Village	1996-1997
3/4	Broadview - Haller Lake Neighborhood Planning Committee - Comments, Surveys	1998-1999
3/5	Broadview - Haller Lake Neighborhood Planning Committee - Committee Notes, Agendas	1996-1998
3/6	Broadview - Haller Lake Neighborhood Planning Committee - Comprehensive Plan Information	undated

Container(s)	Description	Dates
3/7	Broadview - Haller Lake Neighborhood Planning Committee - Correspondence	1998-1999
3/8	Broadview - Haller Lake Neighborhood Planning Committee - Correspondence	1999
3/9	Broadview - Haller Lake Neighborhood Planning Committee - Neighborhood / City Service Agreement	1997-1998
3/10	Broadview - Haller Lake Neighborhood Planning Committee - Outreach Materials	1997-1999
3/11	Broadview - Haller Lake Neighborhood Planning Committee - Steering Committee Procedures	undated
4/1	Broadview - Haller Lake Neighborhood Planning Committee - Transportation Issues	1998
4/2	Broadview - Haller Lake Neighborhood Planning Committee - Working Papers	1997
4/3	Green Lake 2020, Neighborhood Plan	1998-2000
4/4	Greenwood Association for an Improved Neighborhood Safe Streets Campaign	1994
4/5	Greenwood / Phinney Neighborhood Planning	1996
4/6	Greenwood / Phinney Neighborhood Planning	1996-1998
4/7	Greenwood / Phinney Neighborhood Planning Documentation Notebook	1995-1996
4/8	Greenwood / Phinney Neighborhood Planning Documentation Notebook	1996
4/9	Greenwood / Phinney Neighborhood Planning Documentation Notebook	1996
5/1	Greenwood / Phinney Neighborhood Planning Documentation Notebook	1997

Container(s)	Description	Dates
5/2	Greenwood / Phinney Neighborhood Planning Early Implementation Funds	1999-2004
5/3	Greenwood / Phinney Neighborhood Planning Early Implementation Funds	1999-2001
5/4	Greenwood / Phinney Neighborhood Planning Early Implementation Funds Contract	1999-2000
5/5	Greenwood / Phinney Neighborhood Planning Early Implementation Funds End of Year 2003	2003-2004
5/6	Greenwood / Phinney Neighborhood Plan	1996-1998
5/7	Greenwood / Phinney Neighborhood Plan	1995-1999
5/8	Greenwood / Phinney Neighborhood Plan	1998-2009
5/9	Greenwood / Phinney Neighborhood Planning Phase II	1997
5/10	Greenwood / Phinney Neighborhood Planning Phase II	1997
5/11	Greenwood Plans and Surveys	1970-1994
5/12	Greenwood Redevelopment Plans	2001-2005
6/1	Greenwood / Phinney Neighborhood Planning Survey	1996
6/2	Greenwood / Phinney Neighborhood Planning Survey - Town Meeting	undated
6/3	Greenwood Town Center	2002-2010
6/4	Greenwood Town Center Plan	2001-2002
6/5	Greenwood Town Center Transportation Plan	2004
6/6	Greenwood Transportation Design Project	2004-2006
6/7	Greenwood Urban Village Info	1997-1998
6/8	Greenwood / Phinney Ridge Neighborhood Planning Organizing Committee	1996-1997

Container(s)	Description	Dates
6/9	Greenwood / Phinney Ridge Neighborhood Planning Steering Committee	1997-1998
6/10	Greenwood / Phinney Ridge Neighborhood Planning Steering Committee	1995-1998
6/11	Greenwood / Phinney Ridge Neighborhood Planning Steering Committee	1996-1997
6/12	Greenwood / Phinney Ridge Neighborhood Planning Steering Committee	1997-1999
7/1	Greenwood Neighborhood Planning Outreach - Ambassadors	1995-1997
7/2	Greenwood Neighborhood Planning Outreach - Block Watch Outreach	1997-1998
7/3	Greenwood Neighborhood Planning Outreach - Door Hanger Brigade	undated
7/4	Greenwood Neighborhood Planning Outreach - Future Newsletters / Flyers	undated
7/5	Greenwood Neighborhood Planning Outreach - General Outreach	1998
7/6	Greenwood Neighborhood Planning Outreach - Historic Gems Building Ballot	undated
7/7	Greenwood Neighborhood Planning Outreach - Historic Greenwood - Phinney Class	1998
7/8	Greenwood Neighborhood Planning Outreach - Local Organization Outreach	1997
7/9	Greenwood Neighborhood Planning Outreach - Meeting Agendas, G/P Planning Committee	1997-1998
7/10	Greenwood Neighborhood Planning Outreach - Most Commonly Asked Questions	1997
7/11	Greenwood Neighborhood Planning Outreach - Newsletters, Flyers	1997-1998

Container(s)	Description	Dates
7/12	Greenwood Neighborhood Planning Outreach - Outreach Plan	undated
7/13	Greenwood Neighborhood Planning Outreach - Preparatory Design Meeting	1997
7/14	Neighborhood Planning (General) - NPI / Plan Priorities	2003-2004
7/15	Neighborhood Planning (General) - NPI / Plan Priorities	2005-2006
7/16	Neighborhood Planning (General) - Northwest District Planning	1993-1994
7/17	Neighborhood Planning (General) - Northwest Sector Meeting	2000-2002
7/18	Neighborhood Planning (General) - Northwest Sector	2003-2004
7/19	Neighborhood Planning (General) - Vision Seattle (Comprehensive Plan)	1993-1994

Subject Files, 1980-2004

Container(s)	Description	Dates
Box/Folder		
7/20	Carkeek Park / Piper's Creek Watershed	1990-2002
7/21	Carkeek Cascade (Incl. Drawing)	2002
7/22	Densmore Drainage Basin	2001
8/1	Greenwood Bus Shelter (Includes Photographs)	1993-1995
8/2	Greenwood Clock	1980-1994
8/3	Greenwood History	1988-2002
8/4	Greenwood Low Income Housing	2001
8/5	Greenwood / Phinney Park	1999-2000
8/6	Greenwood / Phinney Park	1999-2000

Container(s)	Description	Dates
16/1	Greenwood Park Bid Drawings	2002
8/7	Greenwood Park - Children's Drawings	undated
8/8	Greenwood Park Construction Meeting	2002-2003
8/9	Greenwood Park Development	2001-2003
8/10	Greenwood Park Emblems	undated
8/11	Greenwood Park - Greenwood Green Space Slide Presentation	1996
8/12	Greenwood Park - Growing and Gathering: An Adaptive Re-Use Plan for Greenwood Greenhouse, by R. Walls	1999
8/13	Greenwood Park - Japanese American Photo Permissions	2002
9/1	Greenwood Park - Kongsgaard / Goldman Foundation	2001
9/2	Greenwood Park Landscape Design Drawing	undated
9/3	Greenwood Park Photographs	undated
16/2	Greenwood Park Posters	2001-2004
9/4	Greenwood Park - Pro Parks Acquisition	2002
9/5	Greenwood Park - Starbucks Grant	2001
9/6	Greenwood Park Steering Committee Meetings	2000-2001
9/7	Greenwood School	1998-2002
9/8	Greenwood Welcome Information	1993
9/9	Interurban Bicycle Path Proposal	1998
9/10	Main Street Design Project	2000
9/11	Neighborhood Appreciation Day	1994-2000
9/12	Neighborhood Coalition	2001

Container(s)	Description	Dates
9/13	Project Impact	2002
9/14	SEATTLE Street Project	1999-2000
9/15	Small Sparks Projects	undated
9/16	SR 99 Corridor Safety Project	1992-2002
9/17	Wilson Pacific School / Interim Use Plan	1992-1994

Community Organizations Files, 1989-2005

Container(s)	Description	Dates
Box/Folder		
9/18	Aurora Avenue Merchants Association	1991-2002
9/19	Aurora Avenue Merchants Association	1994-2003
10/1	Broadview / Bitter Lake Coalition	1992-2003
10/2	Broadview Community Council	1989-2003
10/3	Carkeek Play Ground Improvement Committee	1994-1996
10/4	Free the Trees	2004-2005
10/5	Friends of Linden Orchard	2002-2004
10/6	Green Lake Chamber of Commerce	1993-1999
10/7	Green Lake Park Alliance	1996-2000
10/8	Greenwood Community Council	1996-2000
10/9	Greenwood Revitalization Task Force	1993-1994
10/10	Haller Lake Community Council	1995-2003
10/11	Haller Lake Community Council Splashes	1994-2003

Container(s)	Description	Dates
10/12	Korean Community Counseling Center	1992-1993
11/1	Licton Springs Community Council	1996-2002
11/2	North End Coalition	1999-2001
11/3	Northwest District Council	1996
11/4	Phinney Neighborhood Association	1993-2002
11/5	Phinney Ridge Community Council	1993-2003

Greenwood Arts Council Files, 1994-2003

Container(s)	Description	Dates
Box/Folder		
11/6	Greenwood Arts Council	1994-1997
11/7	Greenwood Arts Council	1995-1997
11/8	Greenwood Arts Council	1994-1999
11/9	Greenwood / Phinney Art Walk Grant Application	1995
11/10	Greenwood Art Walk	1995-1998
11/11	Greenwood Art Walk - Artist Agreements	1996
11/12	Greenwood Art Walk	1997
11/13	Greenwood Art Walk - Artist Agreements	1997
12/1	Greenwood Art Walk	1998
12/2	Greenwood Art Walk- Artist Agreements	1998
12/3	Greenwood Art Walk Map Project	1998
12/4	Greenwood Art Walk	1999

Container(s)	Description	Dates
12/5	Greenwood Art Walk- Artist Agreements	1999
12/6	Greenwood Art Walk Artist/Business List	1999
12/7	Greenwood Art Walk Press Information	1999
12/8	Greenwood Art Walk	2000
12/9	Greenwood Art Walk - Artist Agreements	2000
12/10	Greenwood Art Walk (Incl. Photographs)	2001
12/11	Greenwood Art Walk - Artist Agreements	2001
12/12	Greenwood Art Walk Participants	2001
12/13	Greenwood Art Walk	2002
12/14	Greenwood Art Walk - Participation Agreements	2002
13/1	Greenwood Art Walk Brochures	1996-2003
13/2	Greenwood Art Walk Directory	1994-1995
13/3	Greenwood Art Walk Letters to Business	1996-1998
13/4	Greenwood Art Walk Photographs	undated
13/5	Greenwood Art Walk Work Plans	1997-1998
13/6	Greenwood Art Walk	undated
13/7	Greenwood Arts Council Arts Up Program	2001
13/8	Greenwood Arts Council Call for Artist Examples	undated
13/9	Greenwood Arts Council Information Letters	1998
13/10	Greenwood Arts Council Kiosk Project - Manager's Notebook	1997-2001
13/11	Greenwood Arts Council Kiosk Project - Manager's Notebook	1997-2001

Container(s)	Description	Dates
13/12	Greenwood Arts Council Kiosk Project	1997-2002
14/1	Greenwood Arts Council Kiosk Project	2000-2002
14/2	Greenwood Arts Council Performance Information	1997-2000
14/3	Greenwood Arts Council Performing Arts Information	1996-1997
14/4	Greenwood Arts Council Press Information	1996-1999

Joan James Papers, 1988-1994

Container(s)	Description	Dates
Box/Folder		
14/5	Citizens' Water Quality Advisory Committee (METRO)	1988-1990
14/6	Citizens' Water Quality Advisory Committee (METRO)	1989
14/7	Citizens' Water Quality Advisory Committee (METRO) - Cedar River Watershed	1989
14/8	Citizens' Water Quality Advisory Committee (METRO) - CSO Drafts	1989
14/9	Citizens' Water Quality Advisory Committee (METRO) - Green Duwamish CSO	1989
14/10	Citizens' Water Quality Advisory Committee (METRO) - Metro Monitor Issue Paper on Spill Prevention	1989
14/11	Citizens' Water Quality Advisory Committee (METRO) - Piper's Creek	1988-1994
14/12	Citizens' Water Quality Advisory Committee (METRO) - Piper's Creek	1989-1990
15/1	Green Lake - Portage Bay Water Quality Project	1988-1989
15/2	Green Lake - Portage Bay Water Quality Project	1988-1990

Container(s)	Description	Dates
15/3	Green Lake - Portage Bay Water Quality Project	1988-1989
15/4	Green Lake - Portage Bay Water Quality Project	1988-1989
15/5	Green Lake Water Quality Restoration	1990-1994
15/6	Hazardous Waste	1989
15/7	(North End) Household Hazardous Waste Working Group - Criteria	1989-1990
15/8	(North End) Household Hazardous Waste Working Group - Plan	1989-1994
15/9	Seattle Drainage and Wastewater Utility	1988
15/10	Traffic Circle	1989
15/11	Volunteers of America House	1989

Names and Subjects

Subject Terms :
Art--Washington--Seattle
Aurora Avenue (Seattle and Shoreline, Wash.)
Bitter Lake (Seattle, Wash.)
Broadview (Seattle, Wash.)
Green Lake (Seattle, Wash.)
Greenwood (Seattle, Wash.)
Neighborhood planning--Washington (State)--Seattle
Neighborhoods--Washington (State)--Seattle
Phinney Ridge (Seattle, Wash.)
Water quality--Washington--King County
Personal Names :
Pflug, Beth
Corporate Names :
Seattle (Wash.). Dept. of Neighborhoods
Greenwood Arts Council (Seattle, Wash.)
Seattle (Wash.). Neighborhood Planning Office
Geographical Names :
Seattle (Wash.)
Form or Genre Terms :
Architectural drawings
Snapshots

Finding aid prepared by Janet Ness
2011