

# Phi Kappa Phi-OSU Chapter Records, 1914-2002

## Overview of the Collection

<b>Creator</b>	Phi Kappa Phi. Oregon State Chapter.
<b>Title</b>	Phi Kappa Phi-OSU Chapter Records
<b>Dates</b>	1914-2002 (inclusive) 1914 2002 1924-1990 (bulk) 1924 1990
<b>Quantity</b>	5.5 cubic feet, (9 boxes, including 2 oversize boxes), (3 microfilm reels)
<b>Collection Number</b>	MSS PhiKappaPhi-OSU
<b>Summary</b>	These records were generated by the OSU Chapter of the Honorary Society of Phi Kappa Phi. They document the origins and development of the group, the yearly process of the selection of pledges and members, sponsorship of the Biology Colloquium lecture series, and the awarding of fellowships and scholarships by the chapter. The OSU Chapter of Phi Kappa Phi was established in 1924.
<b>Repository</b>	<a href="#">Oregon State University Libraries, Special Collections and Archives Research Center</a> Special Collections and Archives Research Center 121 The Valley Library Oregon State University Corvallis OR 97331-4501 Telephone: 541-737-2075 Fax: 541-737-8674 <a href="mailto:scarc@oregonstate.edu">scarc@oregonstate.edu</a>
<b>Access Restrictions</b>	Series IV contains samples of scholarship/fellowship applications with confidential student information. These materials are subject to review by OSU Archives Staff prior to researcher access.
<b>Languages</b>	English
<b>Sponsor</b>	Funding for encoding this finding aid was provided through a grant awarded by the National Endowment for the Humanities.

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## Historical Note

Established in 1897, the Honorary Society of Phi Kappa Phi was founded to honor academic achievement through offering membership in the Society to the top ten high percent of a college senior class. Organized at the University of Maine, Phi Kappa Phi was envisioned to be a national organization with no specific affiliation to any one academic field or discipline and had grown steadily to encompass 275 chapters in the U. S. and the Philippines by 1996.

The OSU Chapter of Phi Kappa Phi was established in 1924 and was the 35th chapter to be chartered. Prior to the establishment of Phi Kappa Phi, a local honorary organization, the Forum Society, operated at OSU from 1914 to 1924. Many of the members of the Forum Society were initiated into Phi Kappa Phi when the earlier club dissolved in 1924. With its primary focus as an honorary society, the OSU Chapter of Phi Kappa Phi has over the years organized a number of annual initiation ceremonies and honorary accolades. From 1936 to 1975, the chapter held two annual ceremonies, one in the Fall and one in Spring, to induct new members. Candidates for initiation were usually selected and invited to an earlier ceremony, the Junior Honors Accolade, to consider membership in Phi Kappa Phi. Any returning student in their junior year with a 3.25 GPA or above was invited to the Junior Honors Accolade. A ceremony honoring freshman academic achievement was also held annually for several years. Among the traditions associated with initiation include picnics held at Tunison Park, a 7.5 acre parcel of timbered land near Avery Park that the chapter agreed in 1960 to lease to the City of Corvallis for park development.

In addition to initiation activities, the OSU Chapter has played a prominent role in organizing forum discussions and sponsoring lectures on campus such as the Biology Colloquia series. Administratively, the OSU Chapter was influential in the establishment of resident student counselors in campus living groups. In 1965, the OSU Chapter hosted Phi Kappa Phi's 25th National Convention. As of 1982, 9,055 students, faculty, and alumni had been invited to pursue membership in the OSU Chapter of Phi Kappa Phi.

## Content Description

These records were generated by the OSU Chapter of the Honorary Society of Phi Kappa Phi and document the origins and development of the group, the yearly process of the selection of pledges and members, sponsorship of the Biology Colloquium lecture series, and the awarding of fellowships and scholarships by the chapter. Materials pertaining to the Forum Honor Society, a local honor society which preceded the establishment of Phi Kappa Phi at Oregon State, can also be found in this collection. Given differences in the series designations between the paper and microfilm records in this collection, the microfilm reels are described separately below and in the inventory. The paper records are organized into 10 series: I. Membership; II. Correspondence; III. Minutes; IV. Committees; V. Administrative; VI. Newspaper Clippings; VII. Brochures/Flyers; VIII. Book; IX. Photographs; and X. Scrapbook.

Series I consists of records relating to chapter membership and includes lists of active members and prospective student and faculty candidates for membership, samples of membership registration cards, sign-in sheets for chapter events, correspondence and minutes relating to the annual initiation ceremonies, and brochures of the initiation and awards ceremonies. Primarily consisting of correspondence, series II documents interaction between the chapter and the national office, members, and prospective pledges. Included in this series are circular/form letters to members and pledges concerning initiation ceremonies, lectures, and officer elections. Among the subjects addressed in the correspondence are the Biology Colloquium, national conventions, junior honor societies in high schools, the Phi Kappa Phi song, Tunison Park, the 65th anniversary of the chapter, petitions for new chapters, and letters of support regarding the establishment of the OSU chapter.

The minutes in series III are from annual, business, and executive committee meetings of the chapter. The committee records primarily contain correspondence and reports generated by committees involved in chapter administration and activities, including the evaluation of fellowship/scholarship applicants, chapter investments, student candidates for initiation, lecture presentation, and the nomination of officers.

Series V consists of reports, manuals, pamphlets, and correspondence relating to the chapter's budget, administrative procedures, and ceremonial structure. Included among the items in this series are: the OSU chapter charter, annual chapter reports, constitutions and bylaws, initiation ritual guidelines, budget reports, reports from the national office, procedural handbooks, and materials pertaining to the Forum Honor Society.

The newspaper clippings, cut from the Barometer and the Corvallis Gazette-Times pertain to the chapter's annual initiation ceremonies, chapter officers and members, the Biology Colloquium and other lectures sponsored by Phi Kappa Phi. The brochures and flyers contain general information about the history and structure of the OSU chapter as well as lectures and other events sponsored by the chapter. Copies of the Phi Kappa Phi newsletter for the chapter and national organization can also be found in this series. Series VIII is a book, *In Pursuit of Excellence: The Honor Society of Phi Kappa Phi: 1897-1971*, by Edward Shriver.

The photographs depict the 1986 national Phi Kappa Phi convention and J. Kenneth Munford, past President of the OSU Chapter, receiving a plaque for his service to Phi Kappa Phi as national President (1968-1971). Munford is also pictured in the photos of the convention receiving honors from OSU chapter president Susan Stafford. The scrapbook contains various materials covering the years 1924 to 1951 and includes newspaper clippings, photographs, the petition creating the chapter, Honor Convocation programs, and a flyer with the Phi Kappa Phi song. There is also a newspaper clipping from the Barometer on the establishment of the Forum Honor Society in 1914. There are two series in the microfilm records: I. General Subject File and II. Yearly Records. Both series contain administrative handbooks and brochures, correspondence, lists of potential student and faculty initiates, reports, minutes, and newspaper clippings pertaining to the annual awards and initiation ceremonies, the Biology Colloquium and other lectures sponsored by the chapter, national Phi Kappa Phi conventions, and candidates for scholarship and fellowship awards.

## Use of the Collection

### Preferred Citation

Phi Kappa Phi -OSU Chapter Records, Oregon State University Archives, Corvallis, Oregon.

## Administrative Information

### Arrangement

Given differences in the series designations between the paper and microfilm records in this collection, the microfilm reels are described separately.

The paper records are organized into 10 series: I. Membership; II. Correspondence; III. Minutes; IV. Committees; V. Administrative; VI. Newspaper Clippings; VII. Brochures/Flyers; VIII. Book; IX. Photographs; and X. Scrapbook.

There are two series in the microfilm records: I. General Subject File and II. Yearly Records. Series I is organized by topic, while Series II is arranged in chronological order.

### Processing Note

These records were previously designated as Record Group 165, and were transferred to the Manuscript Collection in June 2000.

## Related Materials

In addition to the records of Phi Kappa Phi, the Archives has materials from other honorary societies with chapters at OSU, including Epsilon Pi Tau (Industrial Arts and Vocational Education), Omicron Nu (Home Economics), Sigma Xi (Science), and Xi Sigma Pi (Forestry). The papers of several former Phi Kappa Phi OSU Chapter Presidents can also be found in the Archives: Willibald Weniger, Edwin T. Reed, E. B. Lemon, Francois Archibald Gilfillan, and J. Kenneth Munford.

The papers of J. Kenneth Munford, former chapter president and president of the national office (1968-1971) contain a more extensive set of Phi Kappa Phi newsletters and other OSU chapter materials.

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## Detailed Description of the Collection

### Paper Records

Container(s)	Description	Dates
	<b>Series I: Membership</b>	<b>1924-2002</b>
<b>Box</b>		
1	Active Member Lists	1924-1948, 1951-1981, 1986-1987
1	Chapter Member List a single list with all members to 1982	1924-1982
1	Charter Member Lists list of the members pledged in the first year of the chapter	1969
1	Faculty Elections to Phi Kappa Phi	1931-1943
1	Fall Initiation and Banquet	1936-1958, 1960-1965
1	Fall Initiation and Junior Accolades	1968-1975
1	Freshman Honors Awards	1930-1947
1	Honors and Awards Convocation	1927-1965

Container(s)	Description	Dates
1	Initiate/Candidate/Nomination Lists	1924-1970, 1982-1986
1	Initiate/Candidate/Nomination lists	undated
1	Junior Honors Accolade	1952-1967
8	Junior Honors Accolade Posters apx 20x24 in.	1949-1950
2	Junior Honors Accolade	1976-1989
2	List of Phi Kappa Phi Officers	1929-1981
2	List of Chapter (all U.S. chapters) Advisors, Presidents, Secretaries	1936
2	List of Special Membership Levels and Awards	1988
2	Membership Cards (samples)	1990, 1993
2	Membership Pledge Sign-in Sheets	1943-1952
2	Membership and Response Card Samples	1924-1971
2	National Membership Directory	1927
2	OSU Employee Membership Lists	1986-1988
2	Phi Kappa Phi Alumni Lists	1933
2	Phi Kappa Phi Chapters in the U.S. (partial list)	undated
2	Point System for Evaluation of Student Activities	1943
2	Presidents of Phi Kappa Phi	1936-1956
2	Sneak Day Picnic	1928-1955
2	Spring Banquet and Initiation	1935-2002
2	Winter Initiation Ceremonies	1967-1971

Container(s)	Description	Dates
<b>Series II: Correspondence</b>		<b>1920-1992</b>
<b>Box</b>		
2	Biology Colloquium	1939-1991
2	Chapter Banner Design	1980
2	Circular and From Letters Sent to Members and Pledges	1924-1954
3	Circular and Form Letters Sent to Members and Pledges	1955-1986
3	Establishment of the Chapter/Petitions	1920-1924
3	Fiftieth Anniversary Celebration	1973-1974
9	Circular Letter-Membership Form	1954
3	General	1924-1990
4	Junior Honor Societies in High Schools	1927
4	Munford, J. Kenneth	1984
4	National Convention	
<b>Box</b>		
4	Nashville, Tennessee	1927
4	Des Moines, Iowa	1929
4	St Louis, Missouri	1935
4	Indianapolis	1937
4	Columbus, Ohio	1939
4	Madison, Wisconsin	1962
4	Corvallis, Oregon	1965

Container(s)	Description	Dates
4	Orono, Maine	1971
4	East Lansing, Michigan	1986
4	Charlotte, North Carolina	1992
4	Regional Convention	
<b>Box</b>		
4	Portland, Oregon	1987
4	National Secretary	1924-1933, 1949-1975
4	Petitions of Support for New Chapters	1925-1951
4	Phi Beta Kappa Chapter at OSU	1986
4	Phi Kappa Phi Journal	1967
4	Public Relations	1987-1988
4	Sixty Fifth Year Anniversary Events and Update of History	1988-1989
4	Society Motto Rewording Controversy	1987
4	Song for Phi Kappa Phi	1926-1927
4	Tunison Park	1949-1989
8	Three Maps with directions to the Forum Tree in Tunison Park apx 20x24 in.	1924-1946
<b>Series III: Minutes</b>		<b>1924-1988</b>
<b>Box</b>		
4	Annual Chapter and Board Meeting Minutes	1924-1988
4	Executive Committee Meeting Minutes	1940-1985

Container(s)	Description	Dates
<b>Series IV: Committees</b>		<b>1924-1994</b>
<b>Box</b>		
4	Alumni Membership Committee Report	1927
4	Awards Committee	1986-1987
4	Committee Membership Lists	1932-1976
4	Committee on Candidates Report	1942-1943
4	Committee on Election Procedures and Student Pledges Report	1946
4	Committee on Publications	1969-1970
4	Condon Lecture Committee	1983-1984
4	Distinguished Lecture Committee	1978-1987
4	Emerging Scholar Faculty Award Committee	1987-1990
4	Endowment Fund Committee	1940-1941
4	Faculty Nominations Committee	1927-1952, 1966, 1972-1987
5	Faculty Nominations Committee	1988-1990
5	Faculty/Staff and Alumni Nominating Committee	1988
5	Fellowship Committee	1986-1994
5	Fellowship and Scholarship Committees	1932-1957, 1963-1985
5	Finance Committee	1924
5	Investment Committee	1932-1969
5	Lecture Program Committee	1941



Container(s)	Description	Dates
5	Nomination of Officers Committee	1940-1986
5	Report: Possible Reduction in Initiation Fees	1934
5	Scholar Selection Committee	1980
5	Scholarship Committee	1985-1992
5	Student Pledge Committee	1937-1941
<b>Series V: Administrative</b>		<b>1918-1989</b>
<b>Box</b>		
5	Accounting Ledgers	1924-1941, 1947-1948
5	Annual Chapter Reports	1927-1942, 1944-1965
5	Budget Reports	1923-1988
5	Bylaws-National	1972-1986
5	Bylaws-OSU Chapter	1964-1987
8	Certificate of Charter for Oregon State College Chapter framed	1924
5	Chapter Supplies and Forms Packets from the National Office	1986-1989
5	Commencement Breakfast Speech Guidelines	undated
5	Constitutions-National	1924-1966
5	Constitutions-OSU Chapter	1962-1969
5	Constitutions-OSU Chapter Amendments	1933-1972
9	Expenditure/Receipt Ledgers apx 20x24 in.	1948-1949/1952-1953

Container(s)	Description	Dates
5	Election Procedure Guidelines	undated
5	Forum Honor Society	1918-1924
5	Handbooks	1967, 1972, 1989
5	Manual of Instructions for Officers and Ritual	1930-1933
5	Manuals for Chapter Secretaries	1930-1968
5	Presidents' (OSU Chapter) Duty Lists	1980-1986
9	Reports of the National Secretary	1927-1929/1931-1933
5	Ritual of Initiation	1924-1983
5	Ritual of Initiation: Instructions for Officers at Ceremonies	undated
<b>Series VI: Newspaper Clippings</b>		<b>1928-1991</b>
<b>Box</b>		
5	Biology Colloquium and Other Lectures	1941-1955
5	Initiation Ceremony and Junior Accolade Announcements	1928-1991
5	OSU Chapter Officers and Members	1968-1988
<b>Series VII: Brochures/Flyers</b>		<b>1933-1988</b>
<b>Box</b>		
5	Brochures	1933-1986
5	Flyers	circa 1985
5	Flyers for Lectures Sponsored by Phi Kappa Phi	undated
5	Newsletters, (both OSU Chapter and National)	1969-1970, 1986-1988

Container(s)	Description	Dates
5	Phi Kappa Phi Materials from Other Colleges	1932, 1958
	<b>Series VIII: Book</b>	<b>1971</b>
Box		
5	Book: <i>In Pursuit of Excellence: The Honor Society of Phi Kappa Phi: 1897-1971</i> , Edward Shriver	1971
	<b>Series IX: Photographs</b>	<b>1986</b>
Box		
6	National Convention, Michigan State University	1986
6	J. Kenneth Munford receiving honors for service to Phi Kappa Phi as National President negatives only	undated
	<b>Series X: Scrapbook</b>	<b>1914-1951</b>
Box		
7	Scrapbook apx 12x17 in.	

## Microfilmed Records

Container(s)	Description	Dates
	<b>Series I: General Subject File</b>	<b>1931-1956</b>
Reel	Folder	
1	1	Spring Picnic
1	2	Presidents and Committees
1	3	Elections - Procedures
1	4	Finances

Container(s)		Description	Dates
1	5	Freshman Honor Awards	
1	6	Committee Lists	
1	7	Pledge Convocation and Banquet	
1	8	Annual Calendars of Events	
1	9	Fall Initiation Banquet	
1	10	Ritual	
1	11	Membership Lists	
1	12	Constitution	
1	13	Spring Initiation Breakfast	
1	14	Pledging Date	
1	15	Elections - Potential Undergraduate Members - Finals	
2	16	Lecture Programs	
2	17	Freshman Honors Awards Follow-ups	
2	18	Chapter Meetings	
2	19	National Fellowship	
2	20	Notices	
2	21	Biology Colloquium	1939-1941
2	22	Potential Faculty Members	
2	23	Executive Committee	
2	24	Committees	1939-1940
2	25	Convention Reports	

Container(s)	Description	Dates
2 26	Elections - Potential Graduate Members	
2 27	Spring Convocation and Banquet	
2 28	Dr. Kofoid's Address	
2 29	Exchange Scholarships	
2 30	Fall Pledge Luncheon	
2 31	President's Correspondence	
2 32	Mr. Vietti	
<b>Series II: Yearly Records</b>		<b>1928-1962</b>
<b>Reel</b>		
2		1928-1931
2		1939-1940
2		1941-1943
2		1946-1955
3		1956-1957
3		1959-1962

## Names and Subjects

### Subject Terms :

Biology--Congresses--Oregon  
 Greek letter societies--Oregon--Corvallis

### Personal Names :

Munford, James Kenneth.

### Corporate Names :

Biology Colloquium.  
 Forum Honor Society (Oregon Agricultural College)  
 Oregon State College. Societies, etc.  
 Oregon State University. Societies, etc.  
 Phi Kappa Phi. Oregon State Chapter

**Geographical Names :**

Tunison Park (Corvallis, Or.)

**Form or Genre Terms :**

Photographs.

Scrapbooks.

**Other Creators :**

**Personal Names :**

Schriver, Edward O., 1931-  
(creator)

Finding aid prepared by Karl McCreary.  
2003



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