

Capitol Hill Neighborhood Service Center Records, 1968-2009

Overview of the Collection

Creator	Seattle (Wash.). Dept. of Neighborhoods
Title	Capitol Hill Neighborhood Service Center Records
Dates	1968-2009 (inclusive) 1968 2009 1988-2009 (bulk) 1988 2009
Quantity	5.4 cubic feet, (14 boxes)
Collection Number	5752-08
Summary	Records documenting the activities of the Capitol Hill Neighborhood Service Center.
Repository	Seattle Municipal Archives Seattle Municipal Archives Office of the City Clerk City of Seattle PO Box 94728 98124-4728 Seattle, WA Telephone: 206-233-7807 Fax: 206-386-9025 archives@seattle.gov
Access Restrictions	Records are open to the public.
Languages	English
Sponsor	Funding for processing this record series was provided through a grant from the National Historical Publications and Records Commission.

Historical Note

Seattle has a network of Neighborhood Service Centers located throughout the city to provide citizens with information about Seattle services and programs. The customer service representatives assist more than 225,000 residents each year to obtain pet licences, pay City Light and Combined Utility bills, pay traffic tickets, apply for U.S. passports, and find information about city jobs. District coordinators are involved in neighborhood planning processes, serve as staff to the neighborhood district councils, and provide a wide range of information services to the community.

Seven Community Service Centers were established in 1973 under the direction of the Citizens Service Bureau to provide decentralized local government services to Seattle's neighborhoods. The program was inspired by Boston's successful "Little City Halls" concept, but budget constraints made it impossible to create as comprehensive a system. The original sites of the community centers were in the neighborhoods served by the Model City Program.

In 1974, the service center program was transferred to the Department of Human Resources (DHR). Under DHR, the service centers continued to provide decentralized City services, but also expanded into community-based social service delivery. In 1978, four of the centers were designated collection centers where citizens could pay utility bills and resolve billing issues. In addition, senior services, voter registration, animal licensing, and low income energy program assistance were instituted at the centers. During the 1980s and 1990s, the various service centers offered neighborhood legal clinics, IRS tax assistance, health and nutrition services, and a wide variety of other services.

The Department of Neighborhoods (DON) was created in 1991 and jurisdiction over community service centers was transferred from DHR. The Community Service Center Division was created within DON; in 1992 the division name was changed to the Neighborhood Service Centers (NSC) Division. In 1999, the Neighborhood Matching Fund and P-Patch Programs were merged with the NSC to create the Community Building Division. From the 1990s through 2010, the NSC program included staff in thirteen centers, including seven collection centers. Budget cuts forced the closing of six service centers in early 2011.

Content Description

Records of the East District/Capitol Hill Neighborhood Service Center coordinators, including subject files and monthly reports. Topics include east district events, neighborhood planning, and community associations such as the Broadway Business Improvement Association, Capitol Hill Chamber of Commerce, East Neighborhoods District Council and First Hill Improvement Association. Also included are records of the Capitol Hill Community Council.

Use of the Collection

Preferred Citation

[Item and date], Capitol Hill Neighborhood Service Center Records , Record Series 5752-08. Box [number], Folder [number]. Seattle Municipal Archives.

Administrative Information

Arrangement

Pranged in two series: Subject files and Capitol Hill Community Council records.

Detailed Description of the Collection

The following section contains a detailed listing of the materials in the collection.

Subject files, 1987-2009

Container(s)	Description	Dates
Box/Folder		
1/1	15th and 19th Avenue Discussion group	1996
1/2	Adelant Con Latinas y Latinos	1996
1/3	Agreements, Leases	1989-1992
1/4	AIDS resources	1992
1/5	Airplane Noise	1990
1/6	Alaskan Way Viaduct and Seawall Replacement Program	2009
1/7	Alcohol Impact Area	2004-2007
1/8	Arboretum Heights	1990
1/9	Arts	1990
1/10	Belmont Neighbors	1989-1990
1/11	Broadway Action Team	2006-2007
1/12	Broadway Business Improvement Association (BIA)	1989-1992
1/13	Broadway Business Improvement Association (BIA)	1990
1/14	Broadway Business Improvement Association (BIA)	1991
1/15	Broadway Business Improvement Association (BIA)	1992
1/16	Broadway Business Improvement Association (BIA)	1991-1993
2/1	Broadway Business Improvement Association (BIA)	1995-1998
2/2	Broadway Business Improvement Association	2004-2006
2/3	Broadway Business Improvement Association - Broadway Spring Sweep	2007
2/4	Broadway Farmers Market	2004-2007

Container(s)	Description	Dates
2/5	Broadway Revitalization Summit	2003
2/6	Broadway Business Committee Notes	1990
2/7	Broadway Business Committee Report	1990
2/8	Bylaws, Neighborhood District Councils	1988-1993
2/9	Cal Anderson Park	2005-2007
2/10	Capitol Hill Association for Parity (CHAP)	1991-1992
2/11	Capitol Hill Chamber of Commerce	1987-1990
2/12	Capitol Hill Chamber of Commerce	1990-1991
2/13	Capitol Hill Chamber of Commerce Dinner	1991
2/14	Capitol Hill Chamber of Commerce	1992-1993
2/15	Capitol Hill Chamber of Commerce Dinner	1992
3/1	Capitol Hill Chamber of Commerce	1995-1998
3/2	Capitol Hill Chamber of Commerce	2004-2006
3/3	Capitol Hill Investment Guide	1991
3/4	Capitol Hill Neighborhood Plan Stewardship Council	2004-2008
3/5	Capitol Hill Promotion	2003-2004
3/6	Car Smart Safe	1998
3/7	Caring Neighbors	1992
3/8	Caring Neighbors	1993
3/9	Caring Neighbors	1994-1996
3/10	Census	1993

Container(s)	Description	Dates
3/11	City Events, etc	1992-1996
3/12	City Light	1989-1992
3/13	Clean and Green	2004-2007
3/14	Clean Seattle	2003
3/15	Co-Locator Committee	1992
3/16	Common Ground	1996
3/17	Commons, Seattle	1992-1993
3/18	Community Contact lists	1992-1993
4/1	Comprehensive Plan	1992-1993
4/2	Cumulative Reserve Fund Applications	2005
4/3	Cumulative Reserve Fund / Neighborhood Street Fund	2005-2009
4/4	Crime	1988-1992
4/5	Crime Prevention	1992-1996
4/6	Crime Prevention	1997-2000
4/7	Dept. of Neighborhoods Monthly Review - July	2007
4/8	Dept. of Neighborhoods Retreat	2007-2008
4/9	Drugs, Alcohol Complaints	2003
4/10	Dumpster-Free Initiative	2007
4/11	East Madison	2004-2007
4/12	East Neighborhood Fact Sheet	2007
4/13	East District Neighborhood Council	1998-2003

Container(s)	Description	Dates
4/14	East Neighborhoods District Council	2004-2006
4/15	East Neighborhoods District Council	2007-2008
5/1	East Precinct Crime Prevention Coalition	2006-2008
5/2	Emerald City Bank	1993
5/3	Engineering department	1990
5/4	Ethics, Elections	1997-1998
5/5	First Hill, Capitol Hill, Madison Park District Council	1991
5/6	First Hill, Capitol Hill, Madison Park District Council	1992
5/7	First Hill Community Council	1992
5/8	First Hill Community Council	1993-2004
5/9	First Hill Improvement Association	1989-1991
5/10	First Hill Improvement Association	1992
5/11	First Hill Improvement Association	1993
5/12	First Hill Improvement Association	2003-2005
5/13	First Hill Improvement Association	2006-2008
5/14	First Hill Outdoor Meal Program Advisory Council (Seattle First Presbyterian Church)	2005-2006
5/15	Freeway Park Neighborhood Association	2004-2007
6/1	Gay and Lesbian Issues	1993
6/2	Greater Seattle Business Association	1991
6/3	Greater Seattle Business Association	1992
6/4	Groundswell	1996-1997

Container(s)	Description	Dates
6/5	Group Health	1988
6/6	Hate Crime Town Meeting	1991-1992
6/7	Health Care Initiative 141	1991-1992
6/8	Henry Library	1999
6/9	Holy Names, Neighbors of	1989
6/10	Homeless Issue, Planning Committee	1990
6/11	Homeless Issue, Resource lists	1990-1991
6/12	Homeless Issue, Rosters, Mailing Lists	1990
6/13	Homeless Issue, St. Marks Meeting	1990
6/14	Homeless, Congregational Response	1989-1990
6/15	I-90 Access Ramps	1989
6/16	Items For Mayor's Attention	2004-2008
6/17	James Street Signal Project	1989
6/18	Lake Union Action Team	1999
6/19	Latino City Employees	2007
6/20	Liveability Issues, Pedestrians	2003-2004
7/1	Lowell School	1992-1999
7/2	Lowell School	2007
7/3	Madison and Denny Community Action Program	2005-2006
7/4	Madison - Miller Community	2003
7/5	Madison Park Community Council	1989

Container(s)	Description	Dates
7/6	Madison Park Community Council	1992
7/7	Madison Valley Citizen's Group	1988
7/8	Mayor's First Hill Tour	2005
7/9	Mayor's Office	1990-1992
7/10	Mayor's Walking Tour of Broadway / Olive	2006
7/11	Mayors Walking Tour, Capitol Hill	1993-1996
7/12	Mayor's Walking Tour of Madison	2006
7/13	Mayor's Walking Tour of Yesler Terrace	2007
7/14	Merchants of Pike Pine (MOPP) Images	1998-1999
7/15	Merchants of Pike Pine (MOPP) Surveys	1998
7/16	Miller Community Center	1994
7/17	Miller Community Center Advisory Council	2004-2007
7/18	Miller Park Neighborhood Association	2007-2008
7/18	Miller Park Neighborhood Association	1989-1992
7/19	Miller Park Neighborhood Association	1992
7/20	Miller Park Neighborhood Association	1993
8/1	Monthly Narrative - Capitol Hill Neighborhood Service Center	2004-2005
8/2	Monthly Narrative - Capitol Hill Neighborhood Service Center	2006-2007
8/3	Monthly Narrative - Capitol Hill Neighborhood Service Center	2008-2009
8/4	Monthly Objectives Reports	2005-2009
8/5	Monthly Reports	1991-1992

Container(s)	Description	Dates
8/6	MOST Community Oversight Group	1996
8/7	Multi-Family Code	1989
8/8	Neighborhood Business Council	1988-1992
8/9	Neighborhood Clean- up	1990-1995
8/10	Neighborhood District Council	1990-1995
8/11	Neighborhood Events and Meetings	1996
8/12	Neighborhood Plan Implementation	2004-2008
8/13	Neighborhood Plan Implementation Priority Report - East Sector	2004
8/14	Neighborhood Planning - East District	2004-2006
9/1	Neighborhood Planning Guidelines	1989-1991
9/2	Neighborhood Street Fund	1997
9/3	Neighboring Neighborhoods	2003
9/4	Neighbors USA Conference, Seattle	1989
9/5	North Anchor District (Keystone)	1998
9/6	Off-Leash Pilot Program	1996
9/7	Open Space	2003-2003
9/8	Peace For the Streets by Kids From the Streets	2005-2006
9/9	Pike / Pine Clean Up	2005
9/10	Pike Pine Crime Prevention Task Force	1991
9/11	Pike Pine Human Service Council	1992
9/12	Pike Pine Neighborhood	1992

Container(s)	Description	Dates
9/13	Pike Pine Project	1988-1989
9/14	Pike Pine Survey	1988-1989
9/15	Pike Pine Neighborhood Coalition, Convention Center Expansion and Vacation Hearing Decision	1998-1999
9/16	Pike / Pine Urban Neighborhood Council	2006-2007
10/1	Planning and Development	2005
10/2	POWHat Neighborhood Association	2004-2007
10/4	QFC	1988-1991
10/5	Regional Transit Program	1990-1991
10/6	Regional Transit Program	1992-1993
10/7	Resources	1997
10/8	Seattle Central Community College	1991-1999
10/9	Seattle Citizen Summit	1988
10/10	Seattle Mental Health Institute (SMHI) Education project	1991
10/11	Seattle Neighborhood Group	1993
10/12	Seattle Public Schools	1988-1990
10/13	Seattle Public Schools	1992-1993
10/14	Seattle University	1989-1991
10/15	Senior Center, Proposed	1989-1990
10/16	Senior Issues	1989-1992
11/1	Senior Self-Help Project, Group Health	1991
11/2	Services-Related Information	2000-2007

Container(s)	Description	Dates
11/3	Siting, Human Services	1988-1990
11/4	Siting, Policies	1988-1990
11/5	Small Sparks Project	2007-2009
11/6	Social Services Issues	2003
11/7	Sound Transit	2004-2007
11/8	Special Events	2006-2009
11/9	Spruce Park Neighbors	1990-1991
11/10	SR 520	1988-1990
11/11	Stormwater Code Revisions	2009
11/12	Street Market, Capitol Hill	1993
11/13	Surveys	2003
11/14	Town Meeting, Proposed	1990-1995
12/1	Transmission Towers	1987-1988
12/2	Transportation Issues, Buses	2003
12/3	Transportation Projects	1988-1991
12/4	Trees	1989-1991
12/5	Urban Trust	1996
12/6	Volunteer Park	1992
12/7	Volunteer Park, Conservatory	1990-1992
12/8	Volunteer Park, Play Yard Project	1988-1991
12/9	Walking Tours and Town Hall Meetings	1996-1997

Container(s)	Description	Dates
12/10	Weed and Seed	1992
12/11	Wintonia Hotel Project	1992
12/12	Women In Trades Fair	1992
12/13	Work Plans	1992-1993
12/14	Yesler Terrace Community Council	1990-1991
12/15	Yesler Terrace Community Council	1992
12/16	Youth	1988-1991
12/17	Youth, Ad Hoc Committee, Asian Pacific Islander	1993-1994
12/18	Zoning, Planning, Design	2003

Capitol Hill Community Council Records, 1968-2008

Container(s)	Description	Dates
Box/Folder		
13/1	Capitol Hill Community Council, Comprehensive Neighborhood Survey	1968-1998
13/2	Capitol Hill Community Council	1989
13/3	Capitol Hill Community Council	1990
13/4	Capitol Hill Community Council	1991
13/5	Capitol Hill Community Council	1988-1992
13/6	Capitol Hill Community Council	1994-1996
13/7	Capitol Hill Community Council	1996
13/8	Capitol Hill Community Council	1996

Container(s)	Description	Dates
13/9	Capitol Hill Community Council	1998
13/10	Capitol Hill Community Council,	2007-2008
13/11	Capitol Hill Community Council, Department of Construction and Land Use (DCLU)	1997
13/12	Capitol Hill Community Council, Dance On Capitol Hill	1997
13/13	Capitol Hill Community Council, Drugs Crime Public Safety	1997-1998
13/14	Capitol Hill Community Council, Housing	1997
14/1	Capitol Hill Community Council, Letters By President	1997
14/2	Capitol Hill Community Council, Library Issues	1998
14/3	Capitol Hill Community Council, Neighborhood Planning	1996
14/4	Capitol Hill Community Council, Off- Leash Areas	1996-1997
14/5	Capitol Hill Community Council, Park Beautification Project	1997
14/6	Capitol Hill Community Council, Parks Issues	1998
14/7	Capitol Hill Community Council, Safeway On 15th	1997

Names and Subjects

Subject Terms :

Broadway (Seattle, Wash.)
 Capitol Hill (Seattle, Wash.)
 First Hill (Seattle, Wash.)
 Neighborhood planning--Washington (State)--Seattle

Corporate Names :

Seattle (Wash.). Dept. of Neighborhoods
 Broadway Business Improvement Association (Seattle, Wash.)
 Capitol Hill Chamber of Commerce (Seattle, Wash.)
 Capitol Hill Community Council (Seattle, Wash.)

Geographical Names :

Seattle (Wash.)

Finding aid prepared by Janet Ness

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