

# Department of Neighborhoods City Neighborhood Council Records, 1987-2009

## Overview of the Collection

<b>Creator</b>	Seattle (Wash.). Dept. of Neighborhoods
<b>Title</b>	Department of Neighborhoods City Neighborhood Council Records
<b>Dates</b>	1987-2009 (inclusive) 1987 2009
<b>Quantity</b>	3.0 cubic ft., (8 boxes)
<b>Collection Number</b>	5751-01
<b>Summary</b>	Agendas, minutes, and correspondence of meetings of the City Neighborhood Council. Records reflect important issues, including neighborhood planning, the role of the Council, the Neighborhood Matching Fund, and district boundaries.
<b>Repository</b>	<a href="#">Seattle Municipal Archives</a> Seattle Municipal Archives Office of the City Clerk City of Seattle PO Box 94728 98124-4728 Seattle, WA Telephone: 206-233-7807 Fax: 206-386-9025 <a href="mailto:archives@seattle.gov">archives@seattle.gov</a>
<b>Access Restrictions</b>	Records are open to the public.
<b>Languages</b>	English
<b>Sponsor</b>	Funding for encoding this finding aid was provided through a grant awarded by the National Endowment for the Humanities.

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## Historical Note

The Neighborhood Planning and Assistance Program was established in 1988 with Resolution 27709, which was passed in 1987. The City Neighborhood Council (CNC) was created by the same Resolution, and part of its initial purpose was to implement the Neighborhood Planning and Assistance Program. The initial responsibilities of CNC were to review and make recommendations regarding City budget issues and provide advice on policies necessary to the first year implementation of the Neighborhood Planning and Assistance Program.

Composition of the CNC included two representatives from each District Council. The CNC was staffed by the Office of Neighborhoods, which was also established in 1988. Community Service Center areas were designated as the neighborhood districts from which the District Council members were chosen.

The resolution was amended in 1989 to add Downtown as a neighborhood district and to make District Council membership more flexible. The CNC's responsibilities included coordinating and reviewing the Neighborhood Matching Fund process, the Neighborhood Budget Process and Neighborhood Planning

activities. It also provided a means for the discussion of common problems and their solutions. The CNC met monthly at locations rotated around the City.

In 1993, the role of the CNC was re-examined. Although disbanding the CNC was considered, the concept of using the District Chairs as the backbone of the CNC was approved. The resolution passed in 1994 designated the CNC representative to a single District Chair, opening the task force membership to all interested people. The functions of the CNC continued much the same and included reviewing Neighborhood Matching Fund awards and developing ways for neighborhood organizations to influence the City's budget and engage in neighborhood planning.

The CNC continues as a citizen-led advisory group, comprising elected members from each of the City's thirteen Districts. Its purpose continues to be to provide city-wide coordination for the Neighborhood Matching Fund, Neighborhood Budget Prioritization, and Neighborhood Planning programs. The CNC also continues to provide a forum for a discussion of common neighborhood issues and is available for advice on policies necessary for the effective and equitable implementation of the Neighborhood Planning and Assistance Program. Its monthly meetings are open to the public.

## Content Description

The records of the City Neighborhood Council (CNC) date from 1987 to 2002 and measure 4 cubic feet. Through CNC agendas, minutes, and committee correspondence, the CNC records reflect issues of importance to the CNC. These include matching fund grants, neighborhood street funds, district boundaries, the role of the CNC, and neighborhood planning. Skip Knox, Joan Bateman, Susie Groves, Suzie Burke, Jan Drago, Chris Leman and Brian Livingston are a few of the individuals active in the CNC and whose work is reflected in the records.

## Use of the Collection

### Preferred Citation

[Item and date], Department of Neighborhoods City Neighborhood Council Records, Record Series 5751-01. Box [number], Folder [number]. Seattle Municipal Archives.

## Administrative Information

### Arrangement

The records are arranged in four subseries:

Subseries I: Organization and Committees

Subseries II: Minutes and Agendas

Subseries III: Correspondence and Subject Files

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## Detailed Description of the Collection

The following section contains a detailed listing of the materials in the collection.

## Subseries I: Organization and Committees, 1987-2002

Container(s)	Description	Dates
Box/Folder		
1/1	Organization and Procedural Information	1987-1998
1/2	Survey	1988
1/3	Representatives	1988-2001
1/4	District Councils	1988-1996
1/5	Correspondence	1988-1989
1/6	Correspondence	1990-1993
1/7	Meeting with Mayor Rice	1990
1/8	Committees - Budget	1989-1990
1/9	Committees - Budget	1991-1993
1/10	Committees - Budget	1994-1995
1/11	Budget Committee	1996
1/12	Budget Committee	1996
2/1	Budget Committee	1997
2/2	Committees - Budget	1998
2/3	Budget Committee	1999
2/4	Budget Committee	2000
2/5	Budget Committee	2001-2002
2/6	Committees - Budget Priorities Conference	2000

<b>Container(s)</b>	<b>Description</b>	<b>Dates</b>
2/7	Committees - Bylaws	1994-1996
2/8	Committees - Nominating	1995-1998
2/9	Executive Committee	1999-2001
3/1	Committees - Implementation	1994
3/2	Committees - Neighborhood Matching Fund	1998-1992
3/3	Committees - Neighborhood Matching Fund	1993-1998
3/4	Neighborhood Matching Fund Committee / Citywide Review Team	1999-2001
3/5	Committees - Neighborhood Planning	1988-1990
3/6	Committees - Neighborhood Planning	1994-1995
3/7	Committees - Neighborhood Planning	1996
3/8	Committees - Neighborhood Planning	1997
3/9	Committees - Neighborhood Planning	1998
3/10	Neighborhood Planning Committee	1999
4/1	Neighborhood Planning Committee	2000
4/2	Neighborhood Planning Committee	2001
4/3	Executive Team	1995-1998
4/4	Committees - Operations	1988-1992
4/5	Resolutions Committee	1994
4/6	Committees - Retreat Planning	1993
4/7	Task Force on Representation	1988-1989
4/8	Task Force on Minority Interim Positions	1989

## Subseries II: City Neighborhood Council Agendas and Minutes, 1988-2008

Container(s)	Description	Dates
Box/Folder		
4/9	Agendas and Minutes - 7/21/1988 Subject: Organizational Issues Location: Seattle Community College	1988
4/10	Agendas and Minutes - 8/17/1988 Loc.: Greenwood Senior Center	1988
4/11	Agendas and Minutes - 9/22/1988* Subject Operations and Purpose Loc.: Lake City Community Center	1988
4/12	Agendas and Minutes - 10/19/1988* Southwest Community Center	1988
4/13	Agendas and Minutes - 11/16/1988* Loc.: Fremont Baptist Church	1988
4/14	Agendas and Minutes - 12/15/1988 Loc.: Queen Anne Community Center	1988
4/15	Agendas and Minutes - 1/18/1989 Loc.: Central Area Motivation Program	1989
5/1	Agendas and Minutes - 2/15/1989* Subject: Jan Drago / Downtown Loc.: Rainier Beach Community Club	1989
5/2	Agendas and Minutes - 3/15/1989* Subject Neighborhood Matching Fund Guidelines Loc.: Washington Park Arboretum	1989
5/3	Agendas and Minutes - 4/20/1989* Loc.,: Arctic Building	1989
5/4	Agendas and Minutes - 5/17/1989 Loc.: Georgetown City Hall	1989
5/5	Agendas and Minutes - 6/21/1989* Subject: Neighborhood Planning Guidelines Loc.: Ballard Community Center	1989
5/6	Agendas and Minutes - 8/16/1989 Loc.: South Seattle Community College	1989
5/7	Agendas and Minutes - 9/20/1989 Loc. Seattle Central Community College	1989

Container(s)	Description	Dates
5/8	Agendas and Minutes - 10/18/1989* Loc.: Greenlake Community Center	1989
5/9	Agendas and Minutes - 11/15/1989 Loc.: Lake City Christian Church	1989
5/10	Agendas and Minutes - 2/21/1990 Subject: Tim Hill on Regional Government Loc.: South Seattle Community College	1990
5/11	Agenda and Minutes - 3/31/1990 CNC's Future Role	1990
5/12	Agendas and Minutes - 4/18/1990* Subject: Future Role of CNC Loc.: Magnolia Community Center	1990
5/13	Agendas and Minutes - 7/18/1990* Loc.: Central Area Motivation Program	1990
5/14	Agendas and Minutes - 10/17/1990* Loc.: Central Area Motivation Program	1990
5/15	Agendas and Minutes - 2/20/1991 Loc.: Ballard Community Center	1991
5/16	Agendas and Minutes - 4/17/1991* Loc.: South Seattle Community College	1991
5/17	Agendas and Minutes - 7/31/1991* Loc.: Jefferson Community Center	1991
5/18	Agendas and Minutes - 10/16/1991* Subject: Boundary Review Loc.: University Lutheran Church	1991
5/19	Agendas and Minutes - 10/23/1991* Loc.: Seattle Central Community College	1991
5/20	Agendas and Minutes - 12/5/1991 Subject: Joint Use of Public Facilities Loc.: Pacific Medical Center	1991
5/21	Agendas and Minutes - 1/15/1992 Loc.: Pacific Medical Center	1992
5/22	Agendas and Minutes - 4/14/1992* Subject: Martha Choe / Priorities Loc.: Pacific Medical Center	1992

Container(s)	Description	Dates
6/1	Agendas and Minutes - 7/15/1992* Subject: Margaret Pageler / Priorities	1992
6/2	Agendas and Minutes - 8/5/1992* Subject: Neighborhood Matching Fund Loc.: South Seattle Community College	1992
6/3	Agendas and Minutes - 10/21/1992* Subject: Housing and Human Services Loc.: Seattle Central Community College	1992
6/4	Agendas and Minutes - 11/18/1992 Subject: Matching Fund Evaluation Loc.: Seattle Central Community College	1992
6/5	Agendas and Minutes - 1/13/1993* Subject : West Seattle / Delridge Boundary Loc.: Seattle Central Community College	1993
6/6	Agendas and Minutes - 4/21/1993* Loc: Seattle University	1993
6/7	Agendas and Minutes - 7/21/1993* Subject: Library Comprehensive Plan Loc.": Jefferson Community Center	1993
6/8	Agendas and Minutes - 10/20/1993* Subject: Retreat Report Loc.: Seattle Central Community College	1993
6/9	Agendas and Minutes - 3/16/1994 Loc.: Pacific Medical Center	1994
6/10	Agendas and Minutes - July - Sep 1994	1994
6/11	Agendas	1994-1998
6/12	Agendas	1999-2001
6/13	Minutes	1994
6/14	Minutes	1995
6/15	Minutes	1996
6/16	Minutes	1997
6/17	Minutes	1998
6/18	Minutes	1999

Container(s)	Description	Dates
6/19	Minutes	2000-2001
8/1	Minutes and Agenda	2005-2008

### Subseries III: Correspondence and Subject Files, 1994-2009

Container(s)	Description	Dates
Box/Folder		
7/1	Correspondence	1994-1995
7/2	Correspondence	1996
7/3	Correspondence	1997-1998
7/4	Correspondence	1999
7/5	Correspondence	2000-2001
8/2	Correspondence	2004-2006
8/3	Correspondence	2007
8/4	Community Council Bylaws	2005
8/5	Cumulative Reserve Fund / Neighborhood Street Fund	2005-2009
7/6	District Council Bylaws	1988-1996
7/7	District Council Chairs Information	1990-1994
7/8	Neighborhood Planning Reviews	1997
7/9	Parks	2000
7/10	West Seattle / Delridge Boundaries	1991-1993

## Names and Subjects

### Subject Terms :

Department of Neighborhoods City Neighborhood Council Records, 1987-2009  
<http://archiveswest.orbiscascade.org/ark:/80444/xv55754>



Citizens' advisory committees--Washington (State)--Seattle

Neighborhood planning--Washington (State)--Seattle

Neighborhood--Washington (State)--Seattle

**Corporate Names :**

Seattle (Wash.). Dept. of Neighborhoods

City Neighborhood Council (Seattle, Wash.)

Seattle (Wash.). Office of Neighborhoods

**Geographical Names :**

Seattle (Wash.)--Politics and government

**Form or Genre Terms :**

Agendas

Minutes

Finding aid prepared by Anne Frantilla

2002