

Seattle Human Services Department Upward Bound Records, 1979-1999

Overview of the Collection

Creator	Seattle (Wash.). Human Services Dept.
Title	Seattle Human Services Department Upward Bound Records
Dates	1979-1999 (inclusive) 1979 1999
Quantity	1.2 cubic feet, (4 boxes)
Collection Number	3624-01
Summary	Records documenting the Upward Bound college-preparatory program.
Repository	Seattle Municipal Archives Seattle Municipal Archives Office of the City Clerk City of Seattle PO Box 94728 98124-4728 Seattle, WA Telephone: 206-233-7807 Fax: 206-386-9025 archives@seattle.gov
Access Restrictions	Records are open to the public.
Languages	English
Sponsor	Funding for processing this record series was provided through a grant from the National Historical Publications and Records Commission.

Historical Note

An Office of Human Resources was established in 1971 in the Executive Department to develop, implement, and manage social services for low-income and disadvantaged residents of Seattle. In 1973 it was replaced by the Department of Human Resources. DHR administered family and youth services programs, senior citizen services, community service activities, the Seattle Veterans Action Center, and the Comprehensive Residential Weatherization Program. Federal, state, and local grants comprised two-thirds of the department's operating budget. Passage of the 1986 Low Income Housing Levy increased the City's funding and policy role in housing issues. In 1991, the agency name was changed to the Department of Human Services. A year later, the Department of Housing and Human Services was created, incorporating the City housing programs and Community Development Block Grant administration from the recently abolished Department of Community Development. DHHS programs included aging services, family and youth services, housing and community services, human services, and the City's education office. In 1999, the Office of Housing was established as an independent agency and DHHS was reorganized as the Human Services Department.

Content Description

Upward Bound, a college preparatory program for high school students funded by the U.S. Department of Education, has been a City program since 1977. It is aimed at ethnically diverse, low-income students who may become first-generation college graduates. The goal is to ensure equal educational opportunity by generating in students the knowledge, skills, and motivation necessary to complete postsecondary education. In addition to six weeks of summer school, participants have access to many services and activities during the academic school year, such as tutorial support, personal counseling, and mentoring.

The Upward Bound Records include staff meeting minutes and reports, as well as materials documenting project planning, staff training and education, and cooperation with universities. Budget and grant records are useful in documenting the program and its goals. The series also includes a photo album and photographs from the summer schools

Use of the Collection

Preferred Citation

[Item and date], Seattle Human Services Department Upward Bound Records, Record Series 3624-01. Box [number], Folder [number]. Seattle Municipal Archives.

Administrative Information

Detailed Description of the Collection

The following section contains a detailed listing of the materials in the collection.

3624-01: Seattle Human Services Department Upward Bound Records, 1979-1999

Container(s)	Description	Dates
Box/Folder		
1/1	Staff Meeting Minutes	1990-1993
1/2	Summer Planning Minutes	1991
1/3	Monthly Saturday Meetings	1992-1993
1/4	Database, Annual Report	1991

Container(s)	Description	Dates
1/5	Management Plan	1988-1989
1/6	Upward Bound Application Development Guide	1990
1/7	Summer Program	1998
1/8	Guest Book	1985-1988
1/9	Division On Aging Staff Training	1990
1/10	Advisory Committee On Diversity Issues	1991-1992
1/11	Cultural Diversity Training	1991-1992
1/12	Academic Year Program Evaluation	1992
1/13	Math Curriculum Development Project	1992
1/14	Math and Science	1992-1993
1/15	Seattle University	1988-1992
1/16	Seattle Pacific University	1993-1994
1/17	The Youth Investment	1989-1990
1/18	Northwest Association of Special Programs	1988-1993
2/1	The TRIO Evaluation Seminar	1987-1989
2/2	ESL/LEP Student College Preparation	1988
2/3	Private Initiatives in Public Education (PIPE)	1988
2/4	The Children's Alliance	1993
2/5	Youth Supervisor, Tutors	1985-1989
2/6	Upward Bound Staff / Teachers	1982-1993
2/7	Teacher Evaluations	1987-1995

Container(s)	Description	Dates
2/8	Student Enrollment	1992
2/9	Volunteer Services	1988-1999
2/10	Annual Summer Student Survey	1990
2/11	Progress Reports	1991
2/12	Student Progress Reports	1993-1994
2/13	Budget Application, Grant Project	1979-1980
2/14	Budget Application, Grant Project	1979-1980
2/15	Budget	1987-1988
2/16	Continuation Grant Reports	1988-1989
3/1	Financial Reports	1988-1989
3/2	Budget, Continuation, Applications	1989-1991
3/3	Grant Minutes / Reports	1993-1994
3/4	Grant Budget, Meeting Summaries	1993-1995
3/5	Grant Budget, Meeting Summaries	1993-1995
4/1	Photo Album - Students, Staff	1985
4/2	Photos - Students, Staff	1986-1995
4/3	Photos - Staff	1993-1994

Names and Subjects

Subject Terms :

High school students--Washington (State)--Seattle

College preparation programs--Washington (State)--Seattle

Corporate Names :

Seattle (Wash.) Dept. of Housing and Human Services

Seattle (Wash.). Human Services Dept.

Upward Bound Program (U.S.)

Geographical Names :

Seattle (Wash.)

Finding aid prepared by Jitka Mlsova Chmelikova

2010