

Human Services Department Family Support Unit Records, 1991-2002

Overview of the Collection

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|----------------------------|--|
| Creator | Seattle (Wash.). Human Services Dept. |
| Title | Human Services Department Family Support Unit Records |
| Dates | 1991-2002 (inclusive) 1991 2002 |
| Quantity | 4.2 cubic feet, (11 boxes) |
| Collection Number | 3622-01 |
| Summary | Records of a unit that was responsible for programs to strengthen and support families. |
| Repository | Seattle Municipal Archives Seattle Municipal Archives Office of the City Clerk City of Seattle PO Box 94728 98124-4728 Seattle, WA Telephone: 206-233-7807 Fax: 206-386-9025 archives@seattle.gov |
| Access Restrictions | Records are open to the public. |
| Languages | English |
| Sponsor | Funding for processing this record series was provided through a grant from the National Historical Publications and Records Commission. |

Historical Note

An Office of Human Resources was established in 1971 in the Executive Department to develop, implement, and manage social services for low-income and disadvantaged residents of Seattle. In 1973 it was replaced by the Department of Human Resources. DHR administered family and youth services programs, senior citizen services, community service activities, the Seattle Veterans Action Center, and the Comprehensive Residential Weatherization Program. Federal, state, and local grants comprised two-thirds of the department's operating budget. Passage of the 1986 Low Income Housing Levy increased the City's funding and policy role in housing issues. In 1991, the agency name was changed to the Department of Human Services. A year later, the Department of Housing and Human Services was created, incorporating the City housing programs and Community Development Block Grant administration from the recently abolished Department of Community Development. DHHS programs included aging services, family and youth services, housing and community services, human services, and the City's education office. In 1999, the Office of Housing was established as an independent agency and DHHS was reorganized as the Human Services Department.

Content Description

Project and subject files of a unit in the Department's Family and Youth Services Division that was responsible for programs to strengthen and support families and administer Families and Education Levy funding. Programs included family support centers, the Family Support Worker Program, and programs to involve parents in the education of their children. Programs to assist families of immigrants included the Asian/Pacific Islander Parent Education Project, the Immigrant and Refugee Family Support Project, and the New Citizen Initiative. Also included are records concerning administration of the Seattle Community Public Health and Safety Network, which was one of the networks created by the State Legislature to involve citizens in improving local conditions for children and families.

Use of the Collection

Preferred Citation

[Item and date], Seattle Family Support Unit Records, Record Series 3622-01. Box [number], Folder [number]. Seattle Municipal Archives.

Administrative Information

Arrangement

Arranged into Project and Subject Files.

Detailed Description of the Collection

The following section contains a detailed listing of the materials in the collection.

Project Files 1991-2002

| Container(s) | Description | Dates |
|--------------|--|-----------|
| Box/Folder | | |
| 1/1 | Asian / Pacific Islander Parent Education Project - Chinese Information And Service Center | 1994 |
| 1/2 | Asian / Pacific Islander Parent Education Project - Chinese Information And Service Center | 1995 |
| 1/3 | Asian / Pacific Islander Parent Education Project - Filipino Youth Activities | 1993-1994 |

| Container(s) | Description | Dates |
|---------------------|---|--------------|
| 1/4 | Asian / Pacific Islander Parent Education Project - Refugee Federation Service Center | 1993-1994 |
| 1/5 | Asian / Pacific Islander Parent Education Project - Refugee Women's Alliance | 1993-1994 |
| 1/6 | Cities In Schools | 1995-1996 |
| 1/7 | Family Involvement Project | 1999-2000 |
| 1/8 | Family Involvement Project | 2000 |
| 1/9 | Family Involvement Project - Communications | 1999 |
| 1/10 | Family Involvement Project - Focus Group Transcripts | 2000 |
| 1/11 | Family Involvement Project - Focus Group Transcripts | 2000 |
| 2/1 | Family Involvement Project - Focus Group Audio Cassette Tapes | 2000 |
| 2/2 | Family Involvement Project - Parent Survey Responses | 2000 |
| 2/3 | Family Involvement Project - Parent Survey Responses | 2000 |
| 2/4 | Family Involvement Project - Parent Survey Responses | 2000 |
| 2/5 | Family Involvement Project - Parent Survey Responses | 2000 |
| 2/6 | Family Involvement Project - Parent Survey Responses | 2000 |
| 2/7 | Family Involvement Project - Parent Survey Responses | Undated |
| 2/8 | Family Involvement Project - Planning And Implementation | 1998-1999 |
| 2/9 | Family Involvement Project - Progress Reports, Mid-Year and Year-End | 1998-1999 |
| 3/1 | Family Involvement Project - Proposals | 1999-2000 |
| 3/2 | Family Involvement Project - Proposals | 1999-2000 |

| Container(s) | Description | Dates |
|---------------------|--|--------------|
| 3/3 | Family Involvement Project - Proposals | 2000-2001 |
| 3/4 | Family Involvement Project - Staff Survey Responses | 2000 |
| 3/5 | Family Involvement Project - Surveys | Undated |
| 3/6 | Family Involvement Project - Work Plans | 1999 |
| 3/7 | Family Involvement Project - Work Plans | 1999 |
| 3/8 | Family, School And Community Partnership Projects | 1998 |
| 3/9 | Family, School And Community Partnership Projects | 1999-2000 |
| 4/1 | Family, School And Community Partnership Projects - Project Coordinator's Handbook | 1998-1999 |
| 4/2 | Family, School And Community Partnership Projects - Requests For Proposals | 1998 |
| 4/3 | Family, School And Community Partnership Projects - Reports | 1999 |
| 4/4 | Family, School And Community Partnership Projects - Work Plans (Small Grants) | 1998 |
| 4/5 | Family, School And Community Partnership Projects - Work Plans (Small Grants) | 1998 |
| 4/6 | Family, School And Community Partnership Projects - Work Plans (Small Grants) | 1998 |
| 4/7 | Family Support Centers - Original Proposals | 1991-1992 |
| 5/1 | Family Support Centers - Garfield | 1991-1993 |
| 5/2 | Family Support Centers - Garfield / East Cherry | 1994 |
| 5/3 | Family Support Centers - Garfield Pre-Planning | 1994 |
| 5/4 | Family Support Centers - Garfield, YMCA of Seattle-King County | 1994 |
| 5/5 | Family Support Centers - North Seattle | 1993 |

| Container(s) | Description | Dates |
|---------------------|--|--------------|
| 5/6 | Family Support Centers - North Seattle, Children's Home Society | 1994 |
| 5/7 | Family Support Centers - Articles | 1992 |
| 5/8 | Family Support Worker Program - Advisory Board Agenda | 1993-1998 |
| 5/9 | Family Support Worker Program - Budget | 1993-1994 |
| 5/10 | Family Support Worker Program - Budget | 1994-1995 |
| 5/11 | Family Support Worker Program - Evaluation Proposals | 1995 |
| 5/12 | Family Support Worker Program - School Selection | 1994 |
| 5/13 | Family Support Worker Program - Seattle Public Schools | 1995 |
| 5/14 | Family Support Worker Program - Summer | 1995 |
| 5/15 | Immigrant / Refugee Parent / Youth Support Project - Chinese Information And Service Center | 2000-2001 |
| 5/16 | Immigrant / Refugee Parent / Youth Support Project - Chinese Information And Service Center | 2000-2001 |
| 5/17 | Immigrant / Refugee Parent / Youth Support Project - Eritrean Association Of Greater Seattle | 2000 |
| 5/18 | Immigrant / Refugee Parent / Youth Support Project - Eritrean Association Of Greater Seattle | 2001 |
| 5/19 | Immigrant / Refugee Parent / Youth Support Project - Eritrean Community In Seattle And Vicinity | 2000-2001 |
| 5/20 | Immigrant / Refugee Parent / Youth Support Project - Ethiopian Community Mutual Association | 2001 |
| 5/21 | Immigrant / Refugee Parent / Youth Support Project - Ethiopian Community Mutual Association | 2000 |
| 5/22 | Immigrant / Refugee Parent / Youth Support Project - Oromo Community Organization In Seattle And Greater Metropolitan Area | 2000-2002 |

| Container(s) | Description | Dates |
|--------------|---|-----------|
| 5/23 | Immigrant / Refugee Parent / Youth Support Project - Refugee Federation Service Center | 2000 |
| 6/1 | Immigrant / Refugee Parent / Youth Support Project - Refugee Federation Service Center | 2001 |
| 6/2 | Immigrant / Refugee Parent / Youth Support Project - Refugee Women's Alliance | 2000 |
| 6/3 | Immigrant / Refugee Parent / Youth Support Project - Refugee Women's Alliance | 2001 |
| 6/4 | Immigrant / Refugee Parent / Youth Support Project - Somali Community Services Coalition | 2000 |
| 6/5 | Immigrant / Refugee Parent / Youth Support Project - Somali Community Services Coalition | 2001-2002 |
| 6/6 | Immigrant / Refugee Parent / Youth Support Project - Somali Community Services Coalition | 1999-2001 |
| 6/7 | Immigrant / Refugee Parent / Youth Support Project - Somali Community Services Of Seattle | 2001 |
| 6/8 | New Citizen Initiative - Articles | 1997-1998 |
| 6/9 | New Citizen Initiative - Celebration | 1998 |
| 6/10 | New Citizen Initiative - Celebration Invitation List | 1998 |
| 6/11 | New Citizen Initiative - Celebration | 2000 |
| 6/12 | New Citizen Initiative - City Of Seattle Programs For Immigrants / Refugees | 1997 |
| 6/13 | New Citizen Initiative - Clearinghouse (New American Citizenship Project) | 1997 |
| 6/14 | New Citizen Initiative - Consortium Meetings | 1999 |
| 6/15 | New Citizen Initiative - Consortium Meetings | 1999 |
| 6/16 | New Citizen Initiative - Consortium Survey | 1997 |

| Container(s) | Description | Dates |
|---------------------|--|--------------|
| 6/17 | New Citizen Initiative - Contacts | 2000 |
| 6/18 | New Citizen Initiative - Demographics Work Group | 1998 |
| 6/19 | New Citizen Initiative - Direct Services | 1997 |
| 7/1 | New Citizen Initiative - Evaluation | 1998 |
| 7/2 | New Citizen Initiative - Events And Projects | - |
| 7/3 | New Citizen Initiative - Federal Policy Implications | 1997-1998 |
| 7/4 | New Citizen Initiative - Grant For ESL | 1999 |
| 7/5 | New Citizen Initiative - Info Sessions | 1998 |
| 7/6 | New Citizen Initiative - Local / Regional Activities And \$ | 1997 |
| 7/7 | New Citizen Initiative - Media Event | 1998-2000 |
| 7/8 | New Citizen Initiative - NCI - Seattle Jobs Initiative Linkage | Undated |
| 7/9 | New Citizen Initiative - Outcome Numbers | 1997 |
| 7/10 | New Citizen Initiative - Passport To Citizenship Project (ORR Grant) | 1997 |
| 7/11 | New Citizen Initiative Plan: Evaluation | 1998 |
| 7/12 | New Citizen Initiative - Progress (Floppy Disk Housed Separately) | 1998 |
| 7/13 | New Citizen Initiative - Seattle Public Library's Plan | 1998 |
| 7/14 | New Citizen Initiative - State Policy Actions / Programs | 1997 |
| 7/15 | New Citizen Initiative - Staff Meeting, Celebration | 2000 |
| 7/16 | New Citizen Initiative - Stories | Undated |
| 7/17 | New Citizen Initiative - Strategy Sessions | 1999 |

| Container(s) | Description | Dates |
|---------------------|--|--------------|
| 8/1 | New Citizen Initiative - Team Roster | 1997 |
| 8/2 | New Citizen Initiative - Training | 1997 |
| 8/3 | New Citizen Initiative - Washington Office Of Refugee And Immigrant Assistance | 1997 |
| 8/4 | New Citizen Initiative - Washington Office Of Refugee Resettlement Grant | 1997 |
| 8/5 | New Citizen Initiative - Washington Office Of Refugee Resettlement Elderly Refugee Grant | 1997 |
| 8/6 | New Citizen Initiative - Weekly Notes | 1998-2000 |
| 8/7 | Parent Directions | 1996 |
| 8/8 | Readiness To Learn Grant Application | 1993 |
| 8/9 | Readiness To Learn Re-Entry Project | 1993-1994 |
| 8/10 | Readiness To Learn Timeline | 1995 |
| 8/11 | Reading Campaign Program, Seattle School District | 1996 |
| 8/12 | Refugee Federation Service Center Parent Education Project | 1992-1993 |
| 8/13 | Seattle Community Public Health And Safety Network | 1995-1998 |
| 8/14 | Seattle Community Public Health And Safety Network | 2000-2001 |
| 9/1 | Seattle Community Public Health And Safety Network | 2000-2001 |
| 9/2 | Seattle Community Public Health And Safety Network - Board Agendas | 1999 |
| 9/3 | Seattle Community Public Health And Safety Network - Board Agendas | 1999 |
| 9/4 | Seattle Community Public Health And Safety Network - Budget | 1996 |
| 9/5 | Seattle Community Public Health And Safety Network - Budget | 1995-1998 |

| Container(s) | Description | Dates |
|--------------|--|-----------|
| 9/6 | Seattle Community Public Health And Safety Network - Contract | 1998 |
| 9/7 | Seattle Community Public Health And Safety Network - Interagency Agreement | 1997 |
| 9/8 | Seattle Community Public Health And Safety Network - Miscellaneous | 1997-1999 |
| 9/9 | Seattle Community Public Health And Safety Network - Miscellaneous | 1997-1999 |
| 9/10 | Seattle Community Public Health And Safety Network Position | 1997 |
| 9/11 | Seattle Community Public Health And Safety Network - Work Plan | 1999-2001 |
| 9/12 | Seattle School District Elementary Counseling Program | 1994-1995 |

Subject files, 1991-1999

| Container(s) | Description | Dates |
|-------------------|---|-----------|
| Box/Folder | | |
| 10/1 | African American Task Force Against Domestic Violence | 1999 |
| 10/2 | Assessment Teams | 1996 |
| 10/3 | Briefings | 1991-1992 |
| 10/4 | DFYS Retreat | 1999 |
| 10/5 | DFYS Retreat | 2000 |
| 10/6 | Families And Education Levy | 1992 |
| 10/7 | Families And Education Levy Evaluation Framework | 1998-1999 |
| 10/8 | Families And Education Levy Logo | Undated |
| 10/9 | Families And Education Levy Reports | 1992-1993 |

| Container(s) | Description | Dates |
|--------------|--|-----------|
| 10/10 | Families And Education Levy Reports | 1995 |
| 10/11 | Families And Education Levy Reports | 1996 |
| 10/12 | Families And Education Levy Reports | 1997 |
| 10/13 | Families And Education Levy Reports | 1998 |
| 11/1 | Family Resource Conference | 1999 |
| 11/2 | Family Support Unit Correspondence | 1996-1997 |
| 11/3 | Healthy Communities | 1996 |
| 11/4 | Marketing Materials (Includes Photographs) | 1995 |
| 11/5 | Organizational Charts (FYS Division) | 1996 |
| 11/6 | Outcome Funding Model | 1998-1999 |
| 11/7 | Welfare Reform | 1996 |

Names and Subjects

Subject Terms :

Asian-Americans--Washington (State)--Seattle
 Citizenship--United States
 Family Services--United States
 Immigrant families--Washington (State)--Seattle
 Public schools--Washington (State)--Seattle
 Refugee families--Washington (State)--Seattle

Corporate Names :

Seattle (Wash.). Dept. of Human Resources
 Seattle (Wash.) Dept. of Housing and Human Services

Geographical Names :

Seattle (Wash.)
 Seattle (Wash.)--Politics and government

Finding aid prepared by Janet Ness
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