

# Division On Aging Director's Records, 1974-1994

## Overview of the Collection

<b>Creator</b>	Seattle (Wash.). Human Services Dept.
<b>Title</b>	Division On Aging Director's Records
<b>Dates</b>	1974-1994 (inclusive) 1974 1994
<b>Quantity</b>	4.6 cubic feet, (12 boxes)
<b>Collection Number</b>	3611-01
<b>Summary</b>	Records of an office concerned with the needs and problems of the elderly population of Seattle and King County
<b>Repository</b>	<a href="#">Seattle Municipal Archives</a> Seattle Municipal Archives Office of the City Clerk City of Seattle PO Box 94728 98124-4728 Seattle, WA Telephone: 206-233-7807 Fax: 206-386-9025 <a href="mailto:archives@seattle.gov">archives@seattle.gov</a>
<b>Access Restrictions</b>	Records are open to the public.
<b>Languages</b>	English
<b>Sponsor</b>	Funding for processing this record series was provided through a grant from the National Historical Publications and Records Commission.

---

## Historical Note

An Office of Human Resources was established in 1971 in the Executive Department to develop, implement, and manage social services for low-income and disadvantaged residents of Seattle. In 1973 it was replaced by the Department of Human Resources. DHR administered family and youth services programs, senior citizen services, community service activities, the Seattle Veterans Action Center, and the Comprehensive Residential Weatherization Program. Federal, state, and local grants comprised two-thirds of the department's operating budget. Passage of the 1986 Low Income Housing Levy increased the City's funding and policy role in housing issues. In 1991, the agency name was changed to the Department of Human Services. A year later, the Department of Housing and Human Services was created, incorporating the City housing programs and Community Development Block Grant administration from the recently abolished Department of Community Development. DHHS programs included aging services, family and youth services, housing and community services, human services, and the City's education office. In 1999, the Office of Housing was established as an independent agency and DHHS was reorganized as the Human Services Department.

Created in May 1971 as part of the Office of Human Resources in the Executive Department, the Division on Aging has developed and maintained a comprehensive and coordinated planning and service delivery system for older citizens of Seattle and King County. It is sponsored by the City of Seattle, King County and United Way of King County and administers the Mayor's Office For Senior Citizens. In 1998 its name changed to the Division of Aging and Disability Services.

## Content Description

Records of the Director and staff of the Division on Aging of the Department of Human Services. Records include correspondence, subject files, reports, and audits. Subjects include allocation of resources to providers of senior services. Other issues affecting seniors, including adult day care, long-term care, health care and senior employment are also documented. Also included are records concerning local preparations for the 1981 White House Conference On Aging, including a series of community forums throughout King County.

## Use of the Collection

### Preferred Citation

[Item and date], Seattle Division On Aging Director's Records, Record Series 3611-01. Box [number], Folder [number]. Seattle Municipal Archives.

## Administrative Information

### Arrangement

Arranged alphabetically.

---

## Detailed Description of the Collection

The following section contains a detailed listing of the materials in the collection.

### 3611-01: Division On Aging Director's Records , 1974-1994

Container(s)	Description	Dates
Box/Folder		
1/1	Adult Day Care	1975
1/2	Adult Day Care Funding Requests	1991
1/3	Adult Day Care Quarterly Reports, Statewide	1991-1992

<b>Container(s)</b>	<b>Description</b>	<b>Dates</b>
1/4	Adult Day Care Quarterly Reports, Statewide	1993-1994
1/5	Adult Day Care Standards Workgroup	1992
1/6	Adult Day Care Study	1991-1992
1/7	Adult Day Care Task Force	1992-1994
1/8	Allocations 1983	1982
1/9	Allocations 1983	1982
1/10	Allocations 1983	1982
1/11	Allocations Committee 1983	1982-1983
1/12	Allocations Committee 1983	1982-1983
2/1	Allocations Committee 1983	1982
2/2	Allocations Committee 1983	1982
2/3	Allocations Committee 1983	1982
2/4	Allocations Task Force	1985
2/5	Allocations 1990 Recommendations	1988-1990
2/6	Allocations - Neighborhood House	1988-1990
2/7	Allocations 1991	1990-1991
2/8	Allocations 1991 - Adult Day Health	1990
2/9	Allocations 1991 - Adult Day Health	1991
2/10	Allocations 1991 - Process	1990
2/11	Allocations 1991 - Special Information And Assistance	1991
2/12	Allocations 1991-1992	Undated

<b>Container(s)</b>	<b>Description</b>	<b>Dates</b>
2/13	Allocations 1991-1992 - Case Management	1990
2/14	Allocations 1992	1991
2/15	Allocations Committee, 1992	1992
3/1	Allocations 1992 - Contract Allocations	1991
3/2	Allocation Cuts 1992, 1993 Allocation Process	1992
3/3	Allocation Information	1992-1993
3/4	Allocations 1993	1992
3/5	Allocations 1994	1993-1994
3/6	Allocations 1994	1993
3/7	Allocations 1994 - Case Management	1993
3/8	Allocations 1994 - Primary Information And Assistance	Undated
3/9	Allocations 1994 - Special Information And Assistance	1992-1993
3/10	Americans With Disabilities Act	1992
3/11	Americans With Disabilities Act Reports	1990-1991
3/12	Assessments, 1988 - Program	1987-1989
3/13	Assessments, 1989	1987-1989
3/14	Assessments - Contractors And Fiscal / Program	1983-1990
3/15	Assessments, 1991 - Summaries	Undated
4/1	Audits	1977-1980
4/2	Audits	1978-1979
4/3	Audits	1978

<b>Container(s)</b>	<b>Description</b>	<b>Dates</b>
4/4	Audits	1978-1979
4/5	Block Grant Process	1992
4/6	Budget 1986	Undated
4/7	Budget 1986	Undated
4/8	Budget Inquiry Kit	1975
4/9	Caregivers Conference	1989
4/10	Chinese Senior Center	1980
5/1	Community Development Block Grant 1984	1983
5/2	Community Development Block Grant 1985	1984
5/3	Department Of Housing And Human Services Planners Meeting	1994
5/4	Direct Service	1983
5/5	Direct Service (In-House)	1984
5/6	Direct Service (In-House)	1985-1983
5/7	Extended Services For The Rural Elderly	1974
5/8	Geriatric Screening - Outreach	1974
5/9	Health Care Reform Efforts	1991-1992
5/10	Health Care Task Force	1993-1994
5/11	Health Care Task Force Draft Work plan	1993-1994
5/12	High Point Senior Center	1975-1976
5/13	House Bill 1316 Re Alternative Forms Of Care For Seniors	1976
5/14	Interagency Agreements	1990-1992

<b>Container(s)</b>	<b>Description</b>	<b>Dates</b>
5/15	Internship Programs	1984
5/16	Issues (Background)	1975
5/17	Japanese Outreach	1990-1993
6/1	Long Term Care	1982-1987
6/2	Long Term Care	1987
6/3	Long Term Care - Advocates United	1991
6/4	Long Term Care Campaign - Legislative Advocacy Letters	1992
6/5	Long Term Care Campaign - Testimony, Health And LTC Reform	1991
6/6	Long Term Care - "The Time Is Now" Video	1994
6/7	Long Term Care Committee - State Health Coordination Council	1983-1984
6/8	Long Term Care Legislation / Advocacy	1991-1992
6/9	Long Term Care Planning	1983-1988
6/10	Long Term Care Presentation	1983
6/11	Long Term Care Seminar	1986
6/12	Long Term Care Seminar	1987
6/13	Long Term Care Strategic Planning	1985-1988
7/1	Long Term Care Strategic Planning	1985
7/2	Long Term Care Strategic Planning Committee	1987-1988
7/3	Long Term Care Strategic Planning Task Force, Technical Committees	1986-1987
7/4	Mayor's Office	1975-1976

<b>Container(s)</b>	<b>Description</b>	<b>Dates</b>
7/5	Mayor's Office	1976
7/6	Mayor's Office	1976
7/7	Mayor's Office On Senior Citizens	1980
7/8	Minority Elderly	1984
7/9	Monitoring Information (Contractor)	Undated
7/10	Nursing Home Quality Forum	1991
7/11	Reports - Aging And Adult Services Administration (AASA) Quarterly	1993
7/12	Reports - Aging And Adult Services Administration (AASA) Quarterly - Respite, Day Care And Senior Centers	1991-1992
8/1	Reports - Expenditure, Year End	1980
8/2	Reports - Expenditure, Year End	1981
8/3	Reports - Expenditure, Year End	1982
8/4	Reports - Expenditure, Year End	1983
8/5	Reports - Expenditure, Year End	1984
8/6	Reports - Expenditure, Mid Year	1985
8/7	Reports - Expenditure, Year End	1985
8/8	Reports - Monthly, Nov. - Dec	1983
8/9	Reports - Monthly, Jan. - May	1984
8/10	Reports - Monthly, June - Dec	1984
9/1	Reports - Program	1981
9/2	Reports - Program	1981

<b>Container(s)</b>	<b>Description</b>	<b>Dates</b>
9/3	Reports - Quarterly	1980
9/4	Retired Senior Volunteer Program (RSVP) - East King County	1975-1976
9/5	Rushmer Project - Technical Innovation For Elderly Living In Private Housing	Undated
9/6	Schutt, Norm	Undated
9/7	Senior Centers	1982-1983
9/8	Senior Employment	1974-1975
9/9	Senior Employment (Title V)	1979
9/10	Senior Employment (Title V)	1980-1981
9/11	Senior ID Cards	1976
10/1	Senior Information Center	1975-1976
10/2	Senior Services And Centers	1975-1976
10/3	State Funding Formula	1993
10/4	Stensayer, Mark - Correspondence	1976
10/5	Stensayer, Mark - Personal	1976
10/6	Strategic Planning For The Aging Network In Washington State	1986
10/7	Title V Program Review	1984
10/8	Title IX, Senior Community Service Employment Program	1977-1978
10/9	Title IX, Senior Community Service Employment Program	1978
10/10	U.S. Office Of Human Development Services	1983-1984
10/11	U.S. Office Of Human Development Services Proposal	1984
10/12	Vashong Nutrition Program Grant	1978-1980



Container(s)	Description	Dates
Box/Folder		
10/13	Washington Health Legislative Conference	1992-1993
10/14	Washington State Legislature	1983-1984
11/1	White House Conference On Aging Community Forums - Advocacy Groups	Undated
11/2	White House Conference On Aging Community Forums - Archdiocese Lifetime Learning Center	1980
11/3	White House Conference On Aging Community Forums - Background	1980
11/4	White House Conference On Aging Community Forums - Bonker, Don	1980
11/5	White House Conference On Aging Community Forums - Center Park / Seattle Housing Authority	1980
11/6	White House Conference On Aging Community Forums - Central Area	1980
11/7	White House Conference On Aging Community Forums - Chinese Information And Service Center, Kay-Ying	1980
11/8	White House Conference On Aging Community Forums - Columbia Club	1980
11/9	White House Conference On Aging Community Forums - Correspondence	1980
11/10	White House Conference On Aging Community Forums - Dicks, Norm	1980
11/11	White House Conference On Aging Community Forums - Final Reports	1980
11/12	White House Conference On Aging Community Forums - Greenwood Senior Center	1980

<b>Container(s)</b>	<b>Description</b>	<b>Dates</b>
11/13	White House Conference On Aging Community Forums - Hispanic Community	1980
11/14	White House Conference On Aging Community Forums - Japanese-American Citizens League	1980
11/15	White House Conference On Aging Community Forums - Kirkland Senior Center	1980
11/16	White House Conference On Aging Community Forums - Lowry, Mike	1980
11/17	White House Conference On Aging Community Forums - Pacific-Asian	1980
11/18	White House Conference On Aging Community Forums - Policy Guides	Undated
11/19	White House Conference On Aging Community Forums - Politicians	1980
11/20	White House Conference On Aging Community Forums - Pritchard, Joel	1980
11/21	White House Conference On Aging Community Forums - Publicity	1980
11/22	White House Conference On Aging Community Forums - Schedule	1980
11/23	White House Conference On Aging Community Forums - Statement Of Purpose	Undated
11/24	White House Conference On Aging Community Forums - West Seattle Senior Center	1980
11/25	White House Conference On Aging Community Forums - White Center Neighborhood House	1980
11/26	White House Conference On Aging King County Conference	1980
12/1	White House Conference On Aging King County Conference - Agenda	1980

Container(s)	Description	Dates
12/2	White House Conference On Aging King County Conference - Final Report	1981
12/3	White House Conference On Aging King County Conference - Platform Committee	1980
12/4	White House Conference On Aging King County Conference - Platform Priorities	Undated
12/5	White House Conference On Aging King County Conference - Platform Voting Booklet	1980
12/6	White House Conference On Aging King County Conference - Priorities Responses	1981
12/7	White House Conference On Aging King County Conference For Older Deaf Adults	1980
12/8	White House Conference On Aging King County Conference For Older Deaf Adults - Final Report	1980
12/9	White House Conference On Aging Steering Committee	1980

## Names and Subjects

### Subject Terms :

Older people Home care--Washington (State)--Seattle  
 Older people Long-term care--Washington (State)--Seattle  
 Older people Care--Washington (State)--Seattle  
 Older people Employment--Washington (State)--Seattle  
 Older people--Washington (State)--Seattle

### Personal Names :

Klein, Denise A.

### Corporate Names :

United Way of King County (King County, Wash.)  
 Seattle (Wash.). Dept. of Housing & Human Services  
 Seattle (Wash.). Division on Aging  
 Seattle (Wash.). Human Services Dept.  
 Seattle (Wash.). Mayor's Office For Senior Citizens  
 Seattle-King County Division on Aging

### Geographical Names :

Seattle (Wash.)  
 Seattle (Wash.)--Politics and government

Finding aid prepared by Janet Ness

Division On Aging Director's Records, 1974-1994  
<http://archiveswest.orbiscascade.org/ark:/80444/xv26049>

